

Village of Shawnee Hills Council Meeting Minutes

May 14, 2018

Mayor Monahan called the meeting to order at 7:00 p.m.

Council in Attendance: Mary Gates, Douglas Gil, Dan Mathews, Renee Matney, Jeff Stacy and Robert Thatcher

Also Present: Fiscal Officer Shirley Roskoski, Administrator Steve DeBolt and Solicitor Brian Zets

Mayor Monahan welcomed Boy Scout Troop 117

Minutes

It was moved by Gates, seconded by Thatcher to approve the minutes from April 23, 2018 with the following amendment: on page 8 second to last paragraph change the sentence to read- The side streets need to be widened for commercial business *for x amount of feet*.

Following vote on the motion is recorded: yea, 6; Gates, Gil, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote.

Agenda

It was moved by Matney, seconded by Mathews to approve the agenda. Following vote on the motion is recorded: yea, 6; Gates, Gil, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote.

Solicitor

Brian said since our last meeting I worked to finalize the tax incentive agreement that Steve has been working on with the dentist. We have heard back from her and I will have legislation at the next meeting for this.

Shirley had asked if the monies in the debt service fund could be transferred to the replacement fund to help offset the cost of the EPA mandate. I did the research and the transfer of those funds is not allowed.

I worked with Mark on a few zoning issues and Mark asked me if I could attend the ABR meeting Thursday to discuss public records and open meetings and I cannot make that date but I mentioned to Mark that maybe ABR wants to come in on a night when I will be here, maybe after Mayor's Court and I can meet with them.

Village Administrator

Steve said the major project going on in the village is reworking the park, the landscaping and the contractor did grading and seeding two weeks ago. We added sod into the project in certain places to help with erosion control. The contractor actually paid for a lot of this himself.

Mark and Richard were busy over the weekend getting flowers out. It is looking pretty good.

I want to thank a resident, Gary Mann, for donating some of his hostas, they all came in nicely.

We are looking at applying for a grant from Delaware County to help with the pathway on Glick Road and they are just now finalizing the application and they know it is going to be due in June. MORPC is also channeling money through the federal government that could potentially be used for the bike path. I will check into that.

The City of Columbus said there will be some work on the bridge this summer and the bridge will be shut down for two consecutive weekends. Not sure what the dates will be yet but somewhere between mid July and early August.

We are trying to get an easement from a family on Shawnee Trail for the storm water project for the cell tower property and Chris Tebbe was finally able to get with one of the family members.

They had a good conversation so hopefully we will be able to get something worked out.

The waterline project wrapped up last year but the contractor had to come back this year to restore the area where they had stored their equipment. This has all been taken care of.

Please welcome a new business in the village, Ohio Groundskeeping.

Communications

Mayor Monahan gave the following report:

In 1962, President John F. Kennedy signed a proclamation which designated May 15 as Peace Officers Memorial Day and the week in which that date falls as Police Week. Currently, tens of thousands of law enforcement officers from around the world converge on Washington, DC to participate in a number of planned events which honor those that have paid the ultimate sacrifice.

This week we honor all Police with - National Police Week

Remember May 28th is Memorial Day honoring the men and women who served our country and lost their lives! I am honored to march as a member of the VFW and American Legion in the Jerome and Memorial Day parades.

I highly encourage all to honor those who gave their lives so we may be free!

Due to Memorial Day falling on Monday May 28th we will not have a Council meeting that evening. Our next scheduled Council meeting will be on Mon, June 11th.

Mayor's Report

APRIL 2018 MAYOR'S COURT REPORT

RECEIPTS

\$4,285.00 Total receipts

Disbursements

\$1,087.50 Treasurer, State of Ohio

\$43.50 HB 562 IDAT Fund

\$2,864.00 General Fund

\$290.00 Computer Fund

Erik Spaulding

Mayor's Court Clerk

I want to correct the inaccurate information that was published in the May 18 gazette in Carol's Legislative review:

"I have sat in finance meetings for more than 3 years now when pay raises have been discussed. Most of the time the raises recommended were \$1 an hour."

Please remember that once recommended by Finance and approved by Council, it is at the judgement of the respective manager, if the approved raises are awarded.

I did some calculations and below are the number of years and average raise:

- There were 2 raises over \$1.00 an hour and if anyone has managed professionally, retention of talent is a larger, long term investment.
- Even though it isn't a contract, I encourage Finance to look at proposing 3-year terms for raises if earned. This makes financial planning easier. Because of the Unfunded Mandate from the EPA, to scope our sewers, we are facing a need for a long-term view of financing the Village.
- I did a calculation on the raises for 5 employees over their period of respectively 3 to 9 years. The average raise = \$.63 (\$.6236) per year. This also included the promotion of Russ to Chief and retention of Richard when another municipality was attempting to hire him.
- According to additional figures by Councilmember Gil:
 - Council's per meeting payment has not changed since 2001
 - The Mayor's annual salary hasn't changed since 1993

As of now we do not have any filings for Planning and Zoning. There will not be a meeting on 5-22-18

As a reminder: We are faced with a very difficult **unfunded Mandate** to video scope our 7 miles of sewer system. We have met with the EPA and I have requested verbally and followed it with a letter requesting a 2-year extension to complete the process in 2025. Our Village Engineer, Chris Tebbe has done a great job assessing the Best Case-Worst case assessment of both a 5 year and 7-year project.

Committee Reports

Council member Stacy said Safety met May 8th. We discussed looking at some legislation to prevent unlicensed, not State certified massage parlors in the village. There was also some mention of semi-truck traffic backing up on Dublin Road waiting for Straders to open in the mornings and the police are going to monitor that really carefully.

Mayor Monahan said I talked to Tom over at Straders yesterday and Tom said he has taken pictures of that and sent them to him and told them there are not supposed to be there until 9:00 a.m.

Council member Stacy said we reviewed the vehicle policy and Safety Committee approved it as written without any changes to it.

We were also updated on the Memorial Tournament operations. There were some good communications going on between Delaware County Sheriff's and Shawnee Hills PD which hasn't happened in the past. I believe some of our officers will get extra duty this year which they have not had in the past.

The 8th through the 16th of May we would appreciate if everyone would put a blue light out to show appreciation for our officers

Council member Gil said he sent an email out to the Safety Committee to take a look at the take home vehicle policy. This is the agreement for the Expedition. There was an agreement between Shawnee Hills and Nationwide that this vehicle was only to be used for insurance fraud investigations. I am asking does that policy need to be updated or are we breaking some rules in between.

Council member Stacy said it was brought up and the Village is in compliance with that agreement.

Brian said to Council member Gil that we can talk about this after the meeting.

Council member Mathews asked if Nationwide is pursuing this, does Nationwide have a problem.

Council member Gil said no.

Council member Thatcher said Nationwide said we are within compliance according to Russ.

Council member Gil said the agreement says other things, it has to be updated, I think.

Council member Thatcher said UST met tonight before the meeting. Steve and Chris have been doing good work with updating the master street plan. They have determined pretty much what our priority is. We have a full set of maps and pictures. They came up with their estimate. We authorized him to go out for bids.

We discussed the unfunded mandate in regards to the sewers. There is a company that can do the inspections that Chris normally uses. Steve seems to think that they are priced competitively and it is under the \$50,000.00 so we do not need to go out for a bid so we also authorized him to go ahead and investigate that contract.

We have had some questions about shading for street lights. The company is going to come and look at it on a case by case basis and let us know what that will cost or what a potential cost is.

As far as part of the new park, the swinging park bench had to be removed so Steve asked and we decided that we would approve the investigation of the purchase of a new bench up to about \$1,500.00

We had some inquiries about placing potential commercial entities on our village website and we decided against that.

Legislative Actions

It was moved by Mathews, seconded by Thatcher to remove Resolution 04-2018 from the table. Following vote on the motion is recorded: yea, 6; Gates, Gil, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote.

Third Reading- Resolution 04-2018- A Resolution to increase the rate of pay for Village of Shawnee Hills Code Enforcement Officer Mark Katzenbach. Council member Gil asked if the paperwork had been signed. Steve said yes. It was moved by Mathews, seconded by Gates to adopt Resolution 04-2018. Following vote on the motion is recorded: yea, 6; Gates, Gil, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote.

Third Reading- Ordinance 06-2018- An Ordinance to amend and rename Section 311.02 (Parades and Assemblages) of the Codified Ordinances of the Village of Shawnee Hills. It was moved by Matney, seconded by Gates to adopt Ordinance 06-2018. Following vote on the motion is recorded: yea, 6; Gates, Gil, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote.

Second Reading- Resolution 06-2018- A Resolution accepting the petition for annexation of +/- 0.280 acres being lots 210, 211, 212 and 213 along River View Drive, near Elizabeth Drive.

First Reading- Resolution 07-2018- A Resolution authorizing the Administrator and Fiscal Officer to enter into a contract with Tax Exempt Leasing Corp. for a lease purchase agreement for a 2019 Ford F 350 Reg. Cab Pickup Truck, Snowplow and Strobe Lighting.

First Reading- Ordinance 11-2018- An Ordinance to reappropriate funds for current expenses and other expenditures of the Village of Shawnee Hills, State of Ohio, during the fiscal year ending December 31, 2018 and declaring an emergency. It was moved by Mathews, seconded by Gates to suspend with the second and third reading and declare Ordinance 11-2018 an emergency. Following vote on the motion is recorded: yea, 6; Gates, Gil, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote. It was moved by Matney, seconded by Mathews to adopt Ordinance 11-2018 as an emergency. Following vote on the motion is recorded: yea, 6; Gates, Gil, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote.

First Reading- Ordinance 12-2018- An Ordinance to amend Chapter 181 of the Codified Ordinances of the Village of Shawnee Hills, regarding Municipal Income Tax to adopt Sections 718.80 through 718.95 of the Ohio Revised Code and declaring an emergency. It was moved by Thatcher, seconded by Mathews to suspend with the second and third readings and declare Ordinance 12-2018 an emergency. Following vote on the motion is recorded: yea, 6; Gates, Gil, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote. It was moved by Matney, seconded by Mathews to adopt Ordinance 12-2018 as an emergency. Following vote on the motion is recorded: yea, 6; Gates, Gil, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote.

First Reading- Ordinance 13-2018- An Ordinance to amend Section 921.03 (Rates and Charges) of the Codified Ordinances of the Village of Shawnee Hills, Ohio

First Reading- Ordinance 14-2018- An Ordinance to authorize the Administrator and Pomeroy & Associates, Ltd. to issue a competitive bid package related to the paving improvement project for the Village of Shawnee Hills, Ohio and declaring an emergency. It was moved by Gates, seconded by Thatcher to suspend with the second and third readings and declare Ordinance 14-2018 an emergency. Following vote on the motion is recorded: yea, 6; Gates, Gil, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote. It was moved by Thatcher, seconded by Matney to adopt Ordinance 14-2018 as an emergency. Following vote on the motion is recorded: yea, 6; Gates, Gil, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote.

Bills

It was moved by Mathews, seconded by Gates to pay the bills in the amount of \$103,633.21. Following vote on the motion is recorded: yea, 6; Gates, Gil, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote.

Treasurer’s Report

It was moved by Mathews, seconded by Gates to approve the following treasurers report:

General	250,151.48	Fire	19,911.71
Street	113,557.75	Weed	7,065.79
State Highway	14,254.68	TIF	7,763.62
Parks and Recreation	1,203.02	TIF 2	28,896.08
PD Body Armor	406.40	Veteran’s Mem	248.97
Cont. Prof. Training	4,278.15	Sewer Oper.	14,181.85
Drug Law Enf.	283.41	Sewer Repl.	196,000.00
Indigent Drivers	385.84	Storm Sewer	3,619.09
Enfct. and Education	1,160.85	Debt Service	181,672.82
Court Computer	4,104.36		

For a total of \$849,145.87

Following vote on the motion is recorded: yea, 6; Gates, Gil, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote.

Miscellaneous

Council member Stacy said we have received three responses to the survey that was sent out in the last village newsletter and encouraged everybody to fill it out. Council is here to serve the village and the people that live here and any comments, suggestions will help us do a better job.

Adjournment

There being no further business, it was moved by Stacy, seconded by Matney to adjourn until June 11, 2018. Following vote on the motion is recorded: yea, 6; Gates, Gil, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the meeting adjourned at 7:31 p.m.

