

VILLAGE OF SHAWNEE HILLS AGENDA
FOR JULY 27, 2026 AT 7:00 P.M.
TIMOTHY L. FELLURE MUNICIPAL BUILDING, 9484 DUBLIN RD.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call: Mary Gates Kathy Isern Michael Koren
 Justin LaRosa Robert Thatcher Todd Zimmerman
4. Approval of Minutes of July 13, 2026
5. Approval of Agenda
6. Solicitor
7. Village Administrator
8. Police Chief Report (last meeting of the month)
9. Visitors
10. Communications
11. Pro Tem Report
12. Committee Reports
13. Legislative Actions

Second Reading – Ordinance 15-2026 – An Ordinance to reappropriate funds for current expenses and other expenditures of the Village of Shawnee Hills, State of Ohio, during the fiscal year ending December 31, 2026 and declaring an emergency.

First Reading – Resolution 09-2026 – A Resolution authorizing and directing the Village Administrator and Fiscal officer to purchase a 2026 Chevy Tahoe purposely built for law enforcement and declaring an emergency.

14. Approval of the Bills in the amount of \$36,653.47
15. Treasurer's Report
16. Miscellaneous Business
17. Adjournment

Village of Shawnee Hills Council Meeting Minutes

July 13, 2026

Mayor Mathews called the meeting to order at 7:00 p.m.

Council in Attendance: Mary Gates, Kathy Isern, Michael Koren, Justin LaRosa, Robert Thatcher and Todd Zimmerman

Also Present: Fiscal Officer Shirley Roskoski and Solicitor Brian Zets

Minutes

It was moved by Zimmerman, seconded by Gates to approve the minutes of June 22, 2026. Following vote on the motion is recorded: yea, 6; Gates, Isern, Koren, LaRosa, Thatcher and Zimmerman. Nay, none.

Agenda

It was moved by Zimmerman, seconded by Isern to approve the agenda. Following vote on the motion is recorded: yea, 6; Gates, Isern, Koren, LaRosa, Thatcher and Zimmerman. Nay, none.

Visitors

Craig Baldrige was present to update Council on Shawnee Hills Blooms. He said that the AIB advisors will be here July 27 and 28.

Craig then presented an idea to Council about a Native Food Forest. He said this could be used on the four lots that the village owns behind the church. A thoughtfully designed native food forest would offer educational opportunities, promote environmental stewardship, increase biodiversity, and create an attractive public space for residents to enjoy.

Council member Isern said she would like to see an actual plan and asked if it would be done in stages.

Craig said it will be done in stages. Blooms will work with entities for donations.

Craig said my hope is the residents will understand the value of this.

Council member LaRosa asked if there were QR codes for the historical homes.

Craig said not yet.

Tom Miller informed council that they just finished the Level 2 Arboretum and will be submitting it for accreditation. They have located 147 different tree species in the village.

Communications

Mayor Mathews said they met with Romanelli and Hughes for an engineering meeting and their process moving forward.

Committee Report

Fall Festival Committee meets on Wednesday as well as the PAC committee.
Planning and Zoning meets July 28 at 6:30 p.m.

Legislative Actions

First Reading – Ordinance 15-2026 – An Ordinance to reappropriate funds for current expenses and other expenditures of the Village of Shawnee Hills, State of Ohio, during the fiscal year ending December 31, 2026 and declaring an emergency.

Bills

It was moved by Gates, seconded by Thatcher to pay the bills in the amount of \$134,980.66. Following vote on the motion is recorded: yea, 6; Gates, Isern, Koren, LaRosa, Thatcher and Zimmerman. Nay, none.

Treasurer's Report

It was moved by Zimmerman, seconded by Thatcher to approve the following treasurer's report:

General Fund	576,094.88	Fire Fund	138,674.93
Street Fund	106,997.80	Weed Fund	258.33
State Hwy.	58,371.75	TIF	97,459.48
PD Body Armor	3,704.09	TIF 2	78,574.38
Cont. Prof. Training	15,628.74	Police Dist. Fund	8,893.88
Drug Law Enfct.	534.31	Veteran's Memorial	298.97
Indigent Drivers	385.84	Sewer Operating	68,321.91
Law Enforcement Trust	3,852.20	Sewer Replacement	1,910.00
Law Enfct. Trust	3,852.20	Storm Sewer Fund	47,116.86
Enfct. & Education	1,830.98	Enterprise Improv.	24,110.08
OneOhio	800.11	Debt Service Fund	150,993.48
Evans Farm JEDD	22,609.44		

For a total of \$1,407,422.54.

Following vote on the motion is recorded: yea, 6; Gates, Isern, Koren, LaRosa, Thatcher and Zimmerman. Nay, none.

Adjournment

There being no further business, it was moved by Zimmerman, seconded by Thatcher to adjourn. Following vote on the motion is recorded: yea, 6; Gates, Isern, Koren, LaRosa, Thatcher and Zimmerman. Nay, none. Meeting adjourned sat 7:22 p.m.

ORDINANCE 15-2026

AN ORDINANCE TO REAPPROPRIATE FUNDS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF SHAWNEE HILLS, STATE OF OHIO DURING THE FISCAL YEAR ENDING DECEMBER 31, 2026 AND DECLARING AN EMERGENCY.

SECTION 1. Be it ordained by the Council of the Village of Shawnee Hills, State of Ohio, that to provide for current expenses and other expenditures of the said Village of Shawnee Hills during the fiscal year ending December 31, 2025, the following sums be and they are hereby set aside and reappropriated as follows

SECTION 2. That there be appropriated from the GENERAL FUND

COMMUNITY ENVIRONMENT Community Planning and Zoning

Personal Services	83,224.30	(increase of 4,206.50)
All Other Expenses	64,852.00	(increase of 20,000.00)
Total Community Environment		148,076.30

GENERAL GOVERNMENT

Mayor

Personal Services	5,459.00
Total Mayor	5,459.00

Council

Personal Services	8,515.00	(increase of 183.00)
All Other Expenses	30,000.00	
Total Council		38,515.00

Fiscal Officer

Personal Services	46,300.00
All Other Expenses	31,900.00
Total Fiscal Officer	78,200.00

Lands and Buildings

Personal Services	113,490.00	
All Other Expenses	225,223.00	(increase of 61,767.00) new Tahoe
Total Lands and Buildings		338,713.00

Boards and Commissions		
Personal Services	600.00	
Total Boards and Commissions		600.00
Solicitor		
All other Expenses	30,000.00	
Total Solicitor		30,000.00
Other General Government		
All Other Expenses	84,576.00	
Total Other General Government		84,576.00
Debt Service		
Principal and Interest	30,227.27	
Total Debt Service		30,227.27
Transfer Out to Police District Fund		733,145.15 (increase of 30,676.00)
GRAND TOTAL GENERAL FUND		1,487,511.72

SECTION 3. That there be reappropriated from the following SPECIAL REVENUE FUNDS

Street Construction Maintenance and Repair		
Personal Services	69,270.00	
All Other Expenses	121,059.20 (increase of 4500.00)	
Total Street Cons. Maint. And Repair		194,829.20
State Highway		
All Expenses	50,000.00	
Total State Highway		50,000.00
PD Body Armor		
All Expenses	7,000.00	
Total PD Body Armor		7,000.00

Continuing Professional Training		
All Expenses	13,000.00	
Total Continuing Professional Training		13,000.00
Drug Law Enforcement		
All Expenses	534.41	
Total Drug Law Enforcement		534.41
Law Enforcement Trust		
All Expenses	3,852.20	
Total Law Enforcement Trust		3,852.20
Enforcement and Education		
All Expenses	1,795.98	
Total Enforcement and Education		1,795.98
OneOhio		
All Expenses	771.04	
Total OneOhio		771.04
Fire Fund		
All Expenses	305,000.00	
Total Fire Fund		305,000.00
Weed Fund		
All Expenses	258.33	
Total Weed Fund		258.33
TIF		
All Expenses	180,000.00	
Total TIF		180,000.00
TIF 2		
All Expenses	84,000.00	
Total TIF 2		84,000.00

Police District Fund		
Personal Services	540,516.20	(increase of 676.00)
All Other Expenses	284,152.95	(increase of 30,000.00)
Total Police District Fund		824,669.15

Veterans Memorial		
All Expenses	298.97	
Total Veteran's Memorial		298.97

GRAND TOTAL SPECIAL REVENUE FUNDS		1,670,009.28
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SECTION 4. That the following be reappropriated from the following CAPITAL PROJECTS FUND

Capital Projects		
Debt Retirement	12,500.00	(decrease of 12,500.00)
GRAND TOTAL CAPITAL PROJECTS FUND		12,500.00

SECTION 5. That the following be reappropriated from the following ENTERPRISE FUNDS

Sewer Operating		
Personal Services	50,141.50	(increase of 5,698.00)
All Other Expenses	263,029.18	(increase of 36,399.98)
Total Sewer Operating		313,170.68

Sewer Replacement Fund		
All Expenses	7,506.08	
Total Sewer Replacement Fund		7,506.08

Storm Sewer Fund		
All Expenses	53,525.42	
Total Storm Sewer Fund		53,525.42

Enterprise Improvement Fund		
All Expenses	23,419.00	
Total Enterprise Improvement Fund		23,419.00

Debt Service Fund
All Expenses 79,472.42

Total Debt Service Fund 79,472.42

GRAND TOTAL ENTERPRISE FUNDS 477,093.60

GRAND TOTAL ALL FUNDS 3,647,114.60

SECTION 6. And the Fiscal Officer is hereby authorized to draw warrants on the Village Treasurer for payments from any of the foregoing appropriations upon receiving proper certificates and vouchers thereof, approved by an ordinance of Council to make the expenditures; provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law or ordinance. Provided further that the appropriations for contingencies can only be expended upon two-thirds vote of Council for items of expense constituting a legal obligation against the Village, and for purposes other than those covered by other specific appropriations herein made.

SECTION 7. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of Council and that all deliberations of the Council and any of the decision making bodies of the Village of Shawnee Hills which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

SECTION 8. Council declares this to be an emergency measure immediately necessary for the preservation of the public peace, health, and safety of the Village and the further reason that we need to be in compliant with the new account changes and needs corrected immediately. Wherefore, provided this Ordinance receives the required affirmative votes of Council, this Ordinance shall take effect and be in force immediately upon passage by Council.

RESOLUTION 09-2026

A RESOLUTION AUTHORIZING AND DIRECTING THE VILLAGE ADMINISTRATOR AND FISCAL OFFICER TO PURCHASE A 2026 CHEVY TAHOE, PURPOSELY BUILT FOR LAW ENFORCEMENT, AND DECLARING AN EMERGENCY.

WHEREAS, the cruisers currently in the Police Department fleet are past their useful life, with one not working at all, and

WHEREAS, Chief Baron and Lt. Gerdeman have been looking for replacement cruisers, and

WHEREAS, they have located a 2026 Chevy Tahoe at Lee Kinstle Sales and Service at a cost of \$55,223.00, and

WHEREAS, Council is in agreement that a new cruiser is necessary to maintain the operations of the Police Department.

NOW, **THEREFORE, BE IT RESOLVED** by the Council of the Village of Shawnee Hills, Delaware County, State of Ohio:

SECTION 1. That the Administrator and Fiscal Officer are hereby directed to enter into a purchase agreement with Lee Kinstle Sales and Service for a 2026 Chevy Tahoe, built for law enforcement.

SECTION 2. That the cost of the Chevy Tahoe is \$55,223.00 and the Village will pay cash for for this vehicle.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of Council and that all deliberations of the Council and any of the decision-making bodies of the Village of Shawnee Hills which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State Of Ohio.

SECTION 4: Council declares this to be an emergency measure necessary for the preservation of the public peace, health, and safety of this municipality and the further reason that this legislation must be adopted in order to keep the Police Department operating as efficiently as possible. Wherefore, provided this Resolution receives the required affirmative votes of Council, this Resolution shall take effect and be in force immediately upon passage by Council.

Payment Listing

UAN v2026.2

7/9/2026 to 7/31/2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
582-2026	07/09/2026	07/09/2026	CH	Amazon	\$1,512.75	O
584-2026	07/15/2026	07/13/2026	EP	Russell C Baron	\$2,155.12	O
585-2026	07/15/2026	07/13/2026	EP	Austin A Bauder	\$1,495.63	O
586-2026	07/15/2026	07/13/2026	EP	Kyle J Carskadon	\$1,628.94	O
587-2026	07/15/2026	07/13/2026	EP	Thomas C Cory	\$266.57	O
588-2026	07/15/2026	07/13/2026	EP	Curtis R Dickess	\$1,583.01	O
589-2026	07/15/2026	07/13/2026	EP	Brandon R Gaunt	\$1,485.02	O
590-2026	07/15/2026	07/13/2026	EP	Zachary R Gerdeman	\$1,927.54	O
591-2026	07/15/2026	07/13/2026	EP	Kyler D LaRosa	\$836.91	O
592-2026	07/15/2026	07/13/2026	EP	Zachariah S Lee	\$827.82	O
593-2026	07/15/2026	07/13/2026	EP	Mycca Sassoon-Meyers	\$1,664.05	O
594-2026	07/15/2026	07/13/2026	EP	Shirley A Roskoski	\$1,835.11	O
595-2026	07/15/2026	07/13/2026	EP	David A Staggs	\$1,495.63	O
598-2026	07/15/2026	07/13/2026	EP	Kayla M Uzunoff	\$1,268.82	O
600-2026	07/15/2026	07/13/2026	EW	Ohio Deferred Compensation	\$20.00	O
601-2026	07/15/2026	07/13/2026	EP	Richard T Ey	\$1,802.41	O
603-2026	07/15/2026	07/13/2026	EP	Russell C Baron	\$498.51	O
605-2026	07/14/2026	07/14/2026	CH	Ohio Edison	\$115.96	O
606-2026	07/14/2026	07/14/2026	CH	Ohio Edison	\$84.44	O
607-2026	07/14/2026	07/14/2026	CH	Ohio Edison	\$437.62	O
608-2026	07/14/2026	07/14/2026	CH	Ohio Edison	\$11.50	O
609-2026	07/14/2026	07/14/2026	CH	Rumpke	\$24.60	O
610-2026	07/14/2026	07/14/2026	CH	Rumpke	\$24.60	O
611-2026	07/14/2026	07/14/2026	CH	T-Mobile	\$290.86	O
614-2026	07/21/2026	07/21/2026	EW	US Treasury	\$3,183.77	O
616-2026	07/21/2026	07/21/2026	CH	Culligan Bottle Water Columbus	\$37.87	O
617-2026	07/23/2026	07/23/2026	CH	Isaac Wiles	\$1,545.00	O
618-2026	07/23/2026	07/23/2026	CH	Charter Communications	\$170.70	O
5285	07/15/2026	07/13/2026	WH	Ohio Child Support Payment Central	\$239.27	O
5286	07/14/2026	07/14/2026	AW	Del Co Water Co., Inc	\$49.45	O
5287	07/14/2026	07/14/2026	AW	Lexipol, LLC	\$1,882.52	O
5291	07/21/2026	07/21/2026	AW	Tebbe Civil Engineering, LLC	\$4,897.84	O
5292	07/23/2026	07/23/2026	AW	Ohio Association of Chiefs of Police	\$245.00	O
5293	07/23/2026	07/23/2026	AW	Ohio Association of Chiefs of Police	\$125.00	O
5294	07/23/2026	07/23/2026	AW	Galls, LLC	\$125.00	O
5295	07/23/2026	07/23/2026	AW	Peterson Highway Safety, Inc.	\$858.63	O
Total Payments:					\$36,653.47	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$36,653.47	

Fund Status

UAN v2026.2

As Of 7/23/2026

Fund Number	Fund Name	% of Total Pooled	Fund Balance	Investments (Non-Pooled)	Checking & Pooled Investments (Pooled)
1000	General	33.832%	\$473,397.57	\$0.00	\$473,397.57
2011	Street Construction, Maint. and Repair	7.908%	\$110,651.94	\$0.00	\$110,651.94
2021	State Highway	4.194%	\$58,689.62	\$0.00	\$58,689.62
2041	Parks and Recreation	0.000%	\$0.00	\$0.00	\$0.00
2061	PD Body Armor	0.265%	\$3,704.09	\$0.00	\$3,704.09
2062	Continuing Professional Training	1.117%	\$15,628.74	\$0.00	\$15,628.74
2071	Evans Farm JEDD	0.000%	\$0.00	\$0.00	\$0.00
2081	Drug Law Enforcement	0.038%	\$534.41	\$0.00	\$534.41
2082	Indigent Driver's Interlock & Monitoring	0.028%	\$385.84	\$0.00	\$385.84
2091	Law Enforcement Trust	0.275%	\$3,852.20	\$0.00	\$3,852.20
2152	American Rescue Plan	0.000%	\$0.00	\$0.00	\$0.00
2271	Enforcement and Education	0.133%	\$1,855.98	\$0.00	\$1,855.98
2901	OneOhio	0.057%	\$800.11	\$0.00	\$800.11
2902	Fire Levy	9.910%	\$138,674.93	\$0.00	\$138,674.93
2903	Weed	0.018%	\$258.33	\$0.00	\$258.33
2904	TIF	6.965%	\$97,459.48	\$0.00	\$97,459.48
2905	TIF 2	5.615%	\$78,574.38	\$0.00	\$78,574.38
2906	Police District Fund	6.614%	\$92,545.49	\$0.00	\$92,545.49
2907	Veteran's Memorial	0.021%	\$298.97	\$0.00	\$298.97
4901	Other Capital Projects	0.000%	\$0.00	\$0.00	\$0.00
5201	Sewer Operating	6.022%	\$84,267.48	\$0.00	\$84,267.48
5202	Sewer Replacement	0.136%	\$1,910.00	\$0.00	\$1,910.00
5601	Storm Sewer System	3.507%	\$49,070.52	\$0.00	\$49,070.52
5701	Enterprise Improvement	1.723%	\$24,110.08	\$0.00	\$24,110.08
5721	Enterprise Debt Service	11.203%	\$156,759.12	\$0.00	\$156,759.12
9901	Evans Farm JEDD	0.419%	\$5,870.05	\$0.00	\$5,870.05
All Funds Total			\$1,399,299.33	\$0.00	\$1,399,299.33
Pooled Investments					\$0.00
Secondary Checking Accounts					\$5,607.57
Available Primary Checking Balance					\$1,393,691.76

Last reconciled to bank: 06/30/2026 – Total other adjusting factors: \$500.00