

# Village of Shawnee Hills Council Meeting Minutes

December 9, 2024

Mayor Mathews called the meeting to order at 7:00 p.m.

Council in Attendance: Mary Gates, Kathy Isern, Justin LaRosa, Renee Matney, Robert Thatcher and Todd Zimmerman

Also Present: Administrator Russell Baron and Solicitor Brian Zets

## Minutes

It was moved by Zimmerman, seconded by Isern to approve the minutes of November 25, 2024. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none

## Agenda

Mayor Mathews said Ordinance 24-2024 and Ordinance 25-2024; I would like it if we could possibly consider that as an emergency so that those are ready to go by the first of the year. It was moved by Gates, seconded by LaRosa to approve the agenda. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none

## Solicitor

Brian said I have no report. Looking forward to 2025.

## Village Administrator

Altafiber pulled all their right of way permits today.

I spoke with the new brewery coming in. It sounds like he will be opening in January.

Both trucks are ready for winter. We have an agreement in place with Concord Township for salt. Dublin's price of salt increased significantly so we are going to try to lean heavier on Concord Township for salt.

I think the tree lighting was a great event. It was probably one of the best we ever had. I want to thank the Chamber for sponsoring the music and also the Civic, Blooms and the Art Committee and anyone who participated in this.

## Communications

Mayor Mathews said I will just echo Russ with the tree lighting. It was really, really cold. That park down there, I think, for years to come, not just for that event but lots of events. It has a really nice set up. We can get in and out of the parking lot. It's a really good piece for the village to have. I would like to thank everybody. Blooms always does a really good job with events. The Chamber, the Civic and the band. Santa Claus was pretty good. I want to thank everyone for coming.

Council member Zimmerman said for the Public Arts Council, Maggie Boggess, her daughter Liv Boggess, and Morag Miller worked together on the painting of the plow and Mike Koren's two daughters are the ones who designed the picture to be painted on the plow. Congrats to them.

### **Pro Tem Report**

Pro Tem Thatcher said it was a great event and well attended. I think everyone had a good time. Everyone liked the fire pits. They were very necessary.

### **Legislative Actions**

Third Reading – Ordinance 23-2024 – An Ordinance amending Section 921.03(A) (Potable Water User Charge) of the Codified Ordinances of the Village of Shawnee Hills.

It was moved by Zimmerman, seconded by LaRosa to adopt Ordinance 23-2024.

Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none

Second Reading – Ordinance 24-2024 – An Ordinance creating and establishing the position of Full-Time Police Clerk in the Village of Shawnee Hills Police Department.

It was moved by Gates, seconded by Thatcher to suspend with the second and third readings and declare Ordinance 24-2024 an emergency. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

It was moved by Zimmerman, seconded by Isern to adopt Ordinance 2024 as an emergency.

Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

Second Reading – Ordinance 25-2024 – An Ordinance amending the Village of Shawnee Hills Police Department Staffing Matrix.

It was moved by Zimmerman, seconded by LaRosa to suspend with the second and third readings and declare Ordinance 25-2024 an emergency. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

It was moved by Gates, seconded by Zimmerman to adopt Ordinance 25-2024 as an emergency.

Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

Third Reading – Resolution 24-2024 – A Resolution to increase the rate of pay for Village of Shawnee Hills Police Chief and Administrator Russell Baron.

It was moved by Gates, seconded by Isern to adopt Resolution 24-2024. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

Third Reading – Resolution 25-2024 – A Resolution to increase the rate of pay for Village of Shawnee Hills Police Lieutenant Erin Cullen.

It was moved by Matney, seconded by Zimmerman to adopt Resolution 25-2024. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

Third Reading – Resolution 26-2024 – A Resolution to increase the rate of pay for Village of Shawnee Hills Fiscal Officer Shirley Roskoski.

It was moved by Isern, seconded by Zimmerman to adopt Resolution 26-2024. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

Third Reading – Resolution 27-2024- A Resolution to increase the rate of pay for Village of Shawnee Hills Code Enforcement Officer Mark Katzenbach.

It was moved by Zimmerman, seconded by Matney to adopt Resolution 27-2024. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

Third Reading – Resolution 28-2024 – A Resolution to increase the rate of pay for Village of Shawnee Hills Streets and Utilities Supervisor Richard Ey.

It was moved by Gates, seconded by Zimmerman to adopt Resolution 28-2024. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none

Third Reading – Resolution 29-2024 – A Resolution to increase the rate of pay for Village of Shawnee Hills Maintenance Laborer Andy Bruning.

It was moved by Zimmerman, seconded by Isern to adopt Resolution 29-2024. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none

Third Reading – Resolution 30-2024 – A Resolution to increase the rate of pay for Village of Shawnee Hills Public Information Officer Holly Wise.

It was moved by Zimmerman, seconded by Isern to adopt Resolution 30-2024. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

Third Reading – Resolution 31-2024 – A Resolution to increase the rate of pay for Village of Shawnee Hills Part-Time Police Officer William Bartram.

It was moved by Gates, seconded by Zimmerman to adopt Resolution 31-2024. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

Third Reading – Resolution 32-2024 – A Resolution to increase the rate of pay for Village of Shawnee Hills Part-Time Police Officer Andrew West.

It was moved by Zimmerman, seconded by Isern to adopt Resolution 32-20204. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

Third Reading – Resolution 33-2024 – A Resolution to increase the rate of pay for Village of Shawnee Hills Part-Time Police Officer Anthony Larosa.

It was moved by Zimmerman, seconded by Isern to adopt Resolution 33-2024. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

First Reading – Ordinance 26-2024 – An Ordinance to amend Section 121.02(c)(1) (Standing Committees) and Section 121.02(c)(3) (Composition of Committees) of the Codified Ordinances of the Village of Shawnee Hills.

Russ said this will create an advisory committee only, much like the Art Committee, that will manage the tree plan that will eventually come before Council to adopt This is an unpaid committee. Morag Miller will chair this.

It was moved by LaRosa, seconded by Isern to suspend with the second and third readings and declare Ordinance 26-2024 an emergency. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

It was moved by Gates, seconded by Isern to adopt Ordinance 26-2024 as an emergency. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

First Reading – Resolution 35-2024 – A Resolution authorizing and directing the Village Administrator and Fiscal Officer to execute a professional services agreement with the City of Delaware to provide municipal court prosecution services and declaring an emergency.

It was moved by Zimmerman, seconded by LaRosa to suspend with the second and third readings and declare Resolution 35-2024 an emergency. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

It was moved by Matney, seconded by Gates to adopt Resolution 35-2024 as an emergency. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

### **Bills**

It was moved by Zimmerman, seconded by Isern to approve the bills in the amount of \$62,403.05. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

### **Treasurer’s Report**

It was moved by LaRosa, seconded by Zimmerman to adopt the following treasurer’s report as written:

General Fund	616,560.47	Enfct. and Education	1,795.98
Street Fund	16,128.96	Fire Fund	111,713.59
State Highway	46,650.40	TIF Fund	83,998.76
PD Body Armor	2,444.34	TIF 2 Fund	44,649.74
Cont. Pro. Training	10,819.98	Police District Fund	53,104.05
Evans Farm JEDD	24,492.69	Veteran’s Memorial	298.97

Drug Law Enfct.	534.41	Sewer Operating	53,115.64
Indigent Drivers	385.84	Sewer Replacement	7,506.08
Law Enfct. Trust	3,852.20	Storm Sewer Fund	28,166.24
Am Rescue Plan	16,968.14	Debt Service Fund	95,240.95
Weed Fund	648.38	Enterprise Improvement	23,419.00

For a total of \$1,242,494.81

Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

**Miscellaneous**

Council member Larosa said congratulations to Zach on the birth of his daughter.

Mayor Mathews said congratulations also to Zach. He said congratulations to all of you. This was an interesting year. 2025 will also be interesting I think. I just want to wish everyone a Merry Christmas, Happy New Year, Happy Holidays. Stay Safe.

**Adjournment**

There being no further business, it was moved by Isern, seconded by Zimmerman to adjourn. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none. Meeting adjourned at 7:18 p.m.