

## **Village of Shawnee Hills Council Meeting Minutes**

**October 25, 2021**

Mayor Mathews called the meeting to order at 7:00 p.m.

Council in Attendance: Mary Gates, Kathy Isern, Renee Matney, Robert Thatcher and Todd Zimmerman

Absent: Justin LaRosa and Solicitor Brian Zets

Also Present: Fiscal Officer Shirley Roskoski and Administrator Russell Baron

### **Minutes**

It was moved by Gates, seconded by Zimmerman to approve the minutes of October 11, 2021 with the following amendments: on page 1, change DublinRoad to Dublin Road, on page 2, change project/ donation to project/donation, on page 3, change offices to office's, and on page 4, change think to thing. Following vote on the motion is recorded: yea, 5; Gates, Isern, Matney, Thatcher and Zimmerman. Nay, none. Motion passed.

### **Agenda**

It was moved by Matney, seconded by Zimmerman to approve the agenda. Following vote on the motion is recorded: yea, 5; Gates, Isern, Matney, Thatcher and Zimmerman. Nay, none. Motion passed.

### **Village Administrator**

Russ said most of the pump station work is complete or underway. There is a big valve that John has to track down. They don't make it anymore so he is trying to find a part or have a part fabricated.

Our application to become a Tree City has been approved. We join over 100 other Ohio communities recognizing the importance of preserving the trees in our community. The lady that was our evaluator, from the Department of Forestry, used to be the Forester for the Village of Shawnee Hills and she thought it was odd that we were one of the few communities in Ohio that had a tree preservation district ordinance and we weren't a tree city. She was very excited and happy when she saw our application.

The new Christmas Tree and bench have been installed in the park. I want to thank Roman Nyquist for his Eagle Scout project, and Julia Monahan and the Herzog family. That project has been completed.

As you can see, outside, we are still in the slow process of getting the stumps out. We will be planting new arborvitae out here and getting the bed cleaned out as time permits.

Still communicating with Equity. Presented some basic details to Finance. We will have some upcoming things for easements for the Equity project. We are giving up an easement in the back of the property in exchange for an easement in the front of their property. I will have the Nest easement legislation for our next meeting.

Hopefully the traffic light will be approved soon. Columbus had questions and Chris has a couple of things to sign off on. Once that is all shored up Equity should be good with funding to start the tear down.

Council member Zimmerman asked if John Kincaid has taken the time to look over the pump station for any necessary repairs.

Russ said I talked to John about that and he got excited. There a couple of valves that we will need and he asked if he could change them out. I told him to do so since they are not very expensive. I told him to go through it with a fine-tooth comb to make sure is was operating at 100%. We have one pump station. It is our most critical piece of infrastructure in this village and it needs to work the best it can. Justin LaRosa suggested putting a camera in there and Mike is exploring that with the current network that we have. It looks like it might be doable.

Council member Gates said she had heard that there was a lot of grease buildup when Kincaid was in there cleaning everything out. It seems to have appeared probably from the restaurants.

Russ said yes. At the same time, it is my understanding that those have not been cleaned out in over a year and he would like to get on a regular schedule of cleaning those out. He also wants us to revisit our ordinances as far as cleaning out grease traps. On the other side of that, in speaking with Mark and Chris, if we get too strict with that we cost our restaurants a lot of money, whereas, if we can get on a maintenance schedule it will be fine. We should be cleaning it out more often, at least, biannually.

### **Police Chief**

Chief Baron said Trick or Treat Tailgate will be at 4:00 p.m. on Sunday. Thanks to Flanagan Insurance, we are going to have hot dogs and the Civic will be down there with chips and drinks for the kids. We are going to set up right in the middle of Shawnee Trail at Wyandotte. We will close the road down at 3:00 to allow us time to set up. We will close a small section for the tailgate and then right before trick or trick we are going to close the entire section. If a resident really has to get out, we will get him out.

We only have two fully functional cars right now. We will have one at the beginning of the Trail and one at the end of the Trail. We will pass out candy stationary, not run all over the place.

The Charger is ready to go. We stripped out everything that we could sell. We will have legislation at the next meeting to sell the Charger for scrap.

Mayor Mathews and I swore in a new part-time officer, Maria Curren. She will start field training soon.

We also swore in a new auxiliary officer for our IT post, Tom Gerber. He is retired from the State Highway Patrol and he is an Assistant Director for Ohio for Homeland security and he is big on cyber security. He will help us with our systems and white collar, cyber-crimes.

### **Communications**

Mayor Mathews thanked Roman Nyquist for his Eagle Scout project, Julia Monahan, Terry Herzog and Justin LaRosa. I'm sure this will be something the village will be proud of for years to come.

He said he, Russ, Chris and Brian met with Equity. More to come.

### **Pro Tem Report**

Pro Tem Thatcher said Veteran's Day is November 13 at 11:00 a.m. There will be a Color Guard, a speaker and a local singer.

### **Committee Reports**

Council member Matney said Finance met tonight. Russ and Dan pretty much talked about a lot of it already, about the Equity project and the potential of us partnering with them to do some beautification and work on Glick Road. Russ presented the potential of having a new position in the village, a PIO, Public Information Officer, to help with better communication and transparency between the village and our residents. We approved Russ to explore that and to put together some job duties and responsibilities so we can move forward with that.

### **Legislative Actions**

Third Reading – Ordinance 14-2021 – An Ordinance amending Section 351.14(B) (Parking of Motor Vehicles) and 351.14(C) (Parking of Commercial Vehicles) of the Codified Ordinances of the Village of Shawnee Hills

It was moved by Thatcher, seconded by Zimmerman to adopt Ordinance 14-2021. Following vote on the motion is recorded: yea, 5; Gates, Isern, Matney, Thatcher and Zimmerman. Nay, none. Motion passed.

Third Reading- Ordinance 15-2021 – An Ordinance amending Section 147.02 (Purpose of the Architectural Board of Review) of the Village of Shawnee Hills Codified Ordinances

It was moved by Gates, seconded by Zimmerman to adopt Ordinance 15-2021. Following vote on the motion is recorded: yea, 5; Gates, Isern, Matney, Thatcher and Zimmerman. Nay, none. Motion passed.

Second Reading- Resolution 17-2021 – A Resolution to increase the rate of pay for Mark Katzenbach, Code Enforcement Officer, for the Village of Shawnee Hills, Ohio

Second Reading- Resolution 18-2021- A Resolution to increase the rate of pay for Shirley Roskoski, Fiscal Officer for the Village of Shawnee Hills, Ohio

Second Reading – Ordinance 17-2021 – An Ordinance to appropriate funds for current expenses and other expenditures of the Village of Shawnee Hills, State of Ohio, during the fiscal year ending December 31, 2022.

### **Bills**

It was moved by Matney, seconded by Gates to approve the bills in the amount of \$16,847.07. Following vote on the motion is recorded: yea, 5; Gates, Isern, Matney, Thatcher and Zimmerman. Nay, none. Motion passed.

**Treasurer’s Report**

It was moved by Gates, seconded by Zimmerman to approve the following treasurer’s report:

General	261,447.62	Weed	3,514.30
Street	361,063.26	TIF	59,980.57
State Highway	23,140.47	TIF 2	17,366.65
PD Body Armor	810.52	Police District Fund	116,010.89
Drug Law Enfct.	534.41	Veteran’s Memorial	248.97
Indigent Driver	385.84	Sewer Operating	38,612.88
Law Enfct. Trust	5,713.53	Sewer Replacement	13,211.08
Enfct. and Education	1,220.85	Storm Sewer	12,360.94
Fire Levy	74,957.57	Debt Service	71,400.96
American Rescue Plan	42,947.94		

For a total of \$1,104,929.52

Following vote on the motion is recorded: yea, 5; Gates, Isern, Matney, Thatcher and Zimmerman. Nay, none. Motion passed.

**Adjournment**

There being no further business, it was moved by Isern, seconded by Zimmerman to adjourn. Following vote on the motion is recorded: yea, 5; Gates, Isern, Matney, Thatcher and Zimmerman. Nay, none. Meeting adjourned at 7:21 p.m.

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Fiscal Officer

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Mayor