

Village of Shawnee Hills Council Meeting Minutes

January 22, 2018

Mayor Monahan called the meeting to order at 7:00 p.m.

Council in Attendance: Mary Gates, Dan Mathews, Renee Matney, Jeff Stacy and Robert Thatcher

Absent: Douglas Gil and Administrator Steve DeBolt

Also Present: Fiscal Officer Shirley Roskoski and Solicitor Brian Zets

Mayor Monahan asked for a moment of silence for the passing of Steve DeBolt's father.

Minutes

It was moved by Gates, seconded by Mathews to approve the minutes from January 8, 2018 with the following amendments: on page one under Solicitor change *out* to *our* and under election of president pro tem change *chari* to *chair*. On page three, under Police Chief, change sound to sounds. On page five, third bullet from the bottom add *loan* after sewer system. On page six add one more bullet item – *We implemented the new village website*. Following vote on the motion is recorded: yea, 5; Gates, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 5-0 vote.

It was moved by Matney, seconded by Mathews to approve the minutes from January 10, 2018 with the following amendments. The meeting started at 6 p.m. not 7 p.m. Where it says Vision/Growth add it will occur and at the end add: needs to make sure its good growth. Following vote on the motion is recorded: yea, 5; Gates, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 5-0 vote.

Agenda

It was moved by Mathews, seconded by Gates to approve the agenda. Following vote on the motion is recorded: yea, 5; Gates, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 5-0 vote.

Solicitor

Brian said on tonight's agenda is an ordinance related to the annexation of a certain parcel of land the applicant wants to bring into the village. It is a Type II annexation and it is a very specific type of annexation and the whole process is governed by the Ohio Revised Code. Tonight's resolution is an emergency, in essence, you have twenty days from the date the application is filed with the County to pass this service resolution. Basically you are declaring what services the village is willing to provide. This is the same type of resolution that the council has passed on prior annexations because those are the only services that we offer. That is the reason for the emergency. If council adopts this tonight, the person who is advocating on behalf of the applicant will take this up to the County, the County will do its thing and at some point the

County will approve it and then send it back to the village and we will have between sixty and one hundred twenty days to formally accept the annexation. The property will then be in the village.

Brian said he is still working on the Policy and Procedure manual and worked with Shirley a little bit on the health insurance run out claims.

Police Chief

Chief Baron said he and Sgt. Earhart attended the Delaware County Criminal Justice Association meeting. All the agency heads and command staff meet here and we share policies, training, any issues in the County. He introduced Sgt. Earhart and said if there is ever a time when he cannot make a meeting, you will see Sgt. Earhart.

There is a mandatory range training this Saturday. We mandate that all officer attend three range dates a year.

We have a new intern, Carole Braun, from the Delaware Career Center. She is a senior in high school and she has to do fifteen hours a week for the rest of her semester.

Officer Amick resigned effective February 2nd. He's been in the village for over ten years. He will be missed and he has done a great job. One of our current auxiliary officers will step in and cover most of that role on a part time basis.

There is legislation on the agenda tonight for Officer Antalocy. She completed her 365-day probation. She has been a great asset for us. She is our liaison to Safe Delaware, which is a Safe Kids Coalition in Delaware County, Drug Free Delaware and she has taken on a lot of admin duties and she will be taking on some more with Jeremy leaving. She successfully completed her probation. I highly recommend her to remain with the agency. All this does is remove her from probationary status and gives her protection under the ORC as an employee of the village.

We are happy to get the new furnace in. Richard has been a big help completing some of the hold over items from our building remodel. We really want to thank the street crew for doing a great job clearing the streets. We only had a couple of crashes, which is always a plus for us. The less we are out dealing with things the less likely the officers and our cars are going to get damaged.

February 15th we will hold a town hall meeting at the police department from 6:30 p.m. to 8:00 p.m. We will have a brief presentation and open it up for some Q & A. At the beginning of that I will go over last year's report and some projections for this year. The turnout we have in February will determine if we will hold more of these meetings.

Visitors

Attorney Jackson Reynolds, agent for petitioner Keith Brock, who is seeking annexation to the village. As your Village Solicitor ran through the process, Keith is looking to get water and sewer through the village. He does own the lot; he does meet the Type II requirements under the ORC. He has more than 5% contiguity and he is not creating any island. All the items that are required under the code I have reviewed to make sure that we are not going to run into any snags as we get to the County Commissioners. One of the requirements under the code is that I have to mail to the abutting property owners, within five days after filing the petition, notice, the legal description, the map and the petition. I have received telephone calls from two abutting property owners. This is one step as your Solicitor indicated. I have to have it within twenty days to serve on the County Commissioners in order to meet that requirement.

Communications

We do have the annual District Advisory Council Meeting. This is an annual meeting I attend for the Delaware Health Department. You have to have a quorum and it is to vote in the people who are responsible for the health department. This will be held on March 8th.

I met today at noon with Jenna Jackson from Delaware County Economic Development. They will be sending out a survey to the businesses here in the village with some questions on how they can help them. I asked them if they had done anything along the lines of advertising in some of the trade magazines. She said that is something they can take into consideration.

Mayor's Report

Mayor Monahan gave the following report:

We had a great Orientation session on Jan 10th. I fully appreciate all who helped in putting it together and participating. I believe it was a good chance for all of us to learn about our Village operation. I especially hope it was helpful to our new Councilmembers.

I know the last week and a half has been difficult and I want to thank Richard and Mark for the snow removal work. It isn't easy.

I proudly attended the Eagle Scout Elevation Ceremony for Jay Hebner on Sunday Jan. 14th. Jay is a member of Troop 117 from St. Brigid of Kildare. Jay has been an annual participant in the Flag Retirement ceremony associated with our Veteran's celebration. I made this proclamation for Jay

January 14th 2018 is Declared "Eagle Scout Jay Hebner Day" in the Village of Shawnee Hills OH

Jay lives his life according to the Scouting Oath and Laws, and he has been deemed worthy of the high scouting rank of Eagle

In celebration of the elevation of Jay to the rank of Eagle Scout we honor his accomplishments and dedication to his community.

Pat Monahan

Mayor of the Village of Shawnee Hills OH

I also commend Councilmember Gil for being one of Boy Scout Troop 117 Leaders.

We do not have any filings for Planning and Zoning at this time. There will not be a mtg. on 1-23-18

I will be re-appointing a number of members of the P&Z and ABR Board for renewal of terms.

I appoint to ABR:

Jim Bowers as an Alternate

Tala Rogers

Rob Miller

Cristy Schimmoller

I appoint to Planning and Zoning:

Kathy Isern
Dave Hatcher
Mary Gates

We will have 1 vacancy on Planning and Zoning (replacing Dan Mathews) and 2 openings on The Architectural Board of Review (replacing Rob Thatcher and Jim Bowers). I asked Shirley to post them and an explanation of the boards' responsibilities on the Village Website. We ask that anyone interested submit a short bio by Feb 1st to Dan Mathews, Shirley and me. The current members will remain on the boards until new replacements are named.

Pro Tem Report

Pro Tem Mathews set the following committee assignments:

UST – Doug, Rob and Jeff
Safety- Jeff, Rob and Renee
Rules- Doug and Dan
Finance- Dan, Mary and Renee

I also have Mary as the council rep to planning and zoning.

As far as scheduling, I did talk to Steve and mentioned about getting away from having at least the finance meeting the day of council. He likes it better that way so we might move the time up to allow for enough time. We can talk about that. Please let Shirley know the time and day so it can get on the schedule.

Legislative Actions

Third Reading- Public Hearing – Ordinance 31-2017 – An Ordinance to amend the zoning district map of the Village of Shawnee Hills, Delaware County, Ohio by rezoning parcel number 60042618011001 from the Single Family District (R-2) to the General Commercial District (GC). There was no one present to object to this rezoning. It was moved by Stacy, seconded by Mathews to adopt Ordinance 31-2017. Following vote on the motion is recorded: yea, 5; Gates, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared Ordinance 31-2017 adopted by a 5-0 vote.

Third Reading- Public Hearing - Ordinance 32-2017- An Ordinance to amend the zoning district map of the Village of Shawnee Hills, Delaware County, Ohio by rezoning parcel number 60042618015000 from the Neighborhood Commercial District (NC) to the General Commercial District (GC). There was no one present to object to this rezoning. It was moved by Thatcher, seconded by Gates to adopt Ordinance 32-2017. Following vote on the motion is recorded: yea, 5; Gates, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared Ordinance 32-2017 adopted by a 5-0 vote.

First Reading- Resolution 01-2018- A Resolution adopting a statement of services and a statement regarding possible incompatible land uses and zoning buffer for a proposed annexation of 0.280 acres from Concord Township (Delaware County) to the Village of Shawnee Hills and declaring an emergency. It was moved by Mathews, seconded by Stacy to suspend with the

second and third readings and declare Resolution 01-2018 an emergency. Following vote on the motion is recorded: yea, 5; Gates, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 5-0 vote.

Shirley said there were some amendments to this Resolution as she forgot to fill in some of the blank spaces. It was moved by Matney, seconded by Mathews to amend Resolution 01-2018 as follows: in the first Whereas paragraph change Aa to A. In the 6th Whereas paragraph change it to read: the total perimeter of the proposed territory is approximately 454.84 feet of which 105.25 feet is contiguous with the Village, giving 23% contiguity, and the Village is adjacent to said territory primarily to the south of the territory. Following vote on the motion is recorded: yea, 5; Gates, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 5-0 vote. It was moved by Gates, seconded by Mathews to adopt Resolution 01-2018 as amended. Following vote on the motion is recorded: yea, 5; Gates, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared Resolution 01-2018 adopted by a 5-0 vote.

First Reading- Resolution 02-2018- A Resolution concurring with the Mayor's final appointment of Kathleen Antalocy as a full-time police officer for the Village of Shawnee Hills, Ohio and declaring an emergency. It was moved by Mathews, seconded by Stacy to suspend with the second and third readings and declare Resolution 02-2018 an emergency. Following vote on the motion is recorded: yea, 5; Gates, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 5-0 vote. It was moved by Matney, seconded by Gates to adopt Resolution 02-2018 as an emergency. Following vote on the motion is recorded: yea, 5; Gates, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared Resolution 02-2018 adopted by a 5-0 vote.

Bills

It was moved by Mathews, seconded by Gates to approve the bills in the amount of \$33,731.99. Following vote on the motion is recorded: yea, 5; Gates, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 5-0 vote.

Treasurer's Report

It was moved by Mathews, seconded by Gates to approve the following treasurer's report:

General	209,354.07	Fire	9,475.05
Street	62,125.84	Weed	7,160.24
State Highway	13,439.27	TIF	7,613.48
Parks and Recreation	1,203.02	TIF 2	18,725.73
PD Body Armor	406.40	Veteran's Mem	248.97
Cont. Prof. Training	4,278.15	Sewer Oper.	43,741.96
Drug Law Enf.	249.56	Sewer Repl.	196,000.00
Indigent Drivers	385.84	Storm Sewer	6,163.36
Enfct. and Education	1,160.85	Debt Service	150,073.01
Court Computer	3,801.92		

For a total of \$735,606.72

Following vote on the motion is recorded: yea, 5; Gates, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 5-0 vote.

Adjournment

There being no further business, it was moved by Stacy, seconded by Gates to adjourn until February 12, 2018. Following vote on the motion is recorded: yea, 5; Gates, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the meeting adjourned at 7:28 p.m.

Fiscal Officer

Mayor