

Village of Shawnee Hills Council Meeting Minutes

July 14, 2025

Mayor Mathews called the meeting to order at 7:00 p.m.

Council in Attendance: Mary Gates, Kathy Isern, Justin LaRosa, Renee Matney, Robert Thatcher and Todd Zimmerman

Also Present: Fiscal Officer Shirley Roskoski, Administrator Russell Baron and Solicitor Brian Zets

Minutes

It was moved by Gates, seconded by Zimmerman to approve the minutes of June 23, 2025 with the following amendments: On page 3, first paragraph, change the to that, and in the second paragraph, change foe to for.

Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

Agenda

It was moved by Isern, seconded by Thatcher to approve the agenda.

Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

Solicitor

Brian said we will be having a public hearing on the Berlin Township JEDD tonight and he will answer any questions that may come up.

Visitors

Tom Penny and Jordan Vangundy, 9385 Shawnee Trail, said they are still having problems with storm water runoff on their property. They have talked to Mark, Richard and Chris Tebbe to try to get this resolved and it is still not resolved. Mayor Mathews said he will talk with them tomorrow.

Communications

Mayor Mathews said he will be meeting with Andy Mitrey to talk about electric and gas aggregation.

Public Hearing

At 7:10 p.m. Mayor Mathews opened the public hearing regarding the Berlin-Concord-Shawnee Hills Joint Economic Development District 1.

Brian said this is just for the two parcels where the swim club will be.

There being no other comments Mayor Mathews closed the public hearing at 7:12 p.m.

Legislative Actions

Third Reading – Ordinance 18-2025 – An Ordinance to amend the Village of Shawnee Hills Public Records Policy by creating, adopting, and adding a Law Enforcement Video Records Policy.

It was moved by Gates, seconded by Zimmerman to adopt ordinance 18-2025. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

Third Reading – Ordinance 19-2025 – An Ordinance to create, establish, and adopt a Public Art Policy.

It was moved by Zimmerman, seconded by Thatcher to adopt Ordinance 19-2025. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

It was moved by Isern, seconded by Zimmerman to table Resolution 05-2025 because they do not have a copy of the contract. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none

Third Reading – Resolution 05-2025 – A Resolution approving a contract to create a Joint Economic Development District (Berlin-Concord-Shawnee Hills Joint Economic Development District 1) and authorizing the Village Administrator and Fiscal Officer to execute the same.

Second Reading – Ordinance 20-2025 – An Ordinance to reappropriate funds for current expenses and other expenditures of the Village of Shawnee Hills, State of Ohio, during the fiscal year ending December 31, 2025

Second Reading Ordinance 21-2025 – An Ordinance to approve and adopt an updated comprehensive plan.

First Reading – Ordinance 22-2025 – An Ordinance confirming the Mayor’s appointment of Brandon Gaunt as a full-time Police Officer for the Village of Shawnee Hills and declaring an emergency.

It was moved by LaRosa, seconded by Thatcher to suspend with the second and third readings and declare Ordinance 22-2025 an emergency. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

It was moved by Matney, seconded by LaRosa to adopt Ordinance 22-2025 as an emergency. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

Bills

It was moved by Zimmerman, seconded by Isern to pay the bills in the amount of \$118,632.88. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

Treasurer’s Report

It was moved by Matney, seconded by Zimmerman to approve the following treasurer’s report:

General Fund	620,664.87	Fire Fund	120,828.49
Street Fund	52,406.78	Weed Fund	648.38
State Hwy.	50,910.47	TIF	93,082.79
PD Body Armor	5,475.83	TIF 2	53,268.70
Cont. Prof. Training	14,644.46	Police Dist. Fund	78,336.21
Evans Farm JEDD	3,488.69	Veteran’s Memorial	298.97
Drug Law Enfct.	534.41	Sewer Operating	65,975.54
Indigent Drivers	385.84	Sewer Replacement	7,506.08
Law Enfct. Trust	3,852.20	Storm Sewer Fund	32,446.07
Am. Rescue Plan	0.00	Enterprise Improv.	23,419.00
Enfct, & Education	1,795.98	Debt Service Fund	142,803.45
Capital Projects	0.00		

For a total of \$1,372,803.45.

Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none.

Adjournment

There being no further business, it was moved by Isern, seconded by Zimmerman to adjourn. Following vote on the motion is recorded: yea, 6; Gates, Isern, LaRosa, Matney, Thatcher and Zimmerman. Nay, none. Meeting adjourned at 7:21 p.m.