

## **Village of Shawnee Hills Council Meeting Minutes**

**June 25, 2018**

Mayor Monahan called the meeting to order at 7:00 p.m.

Council in Attendance: Mary Gates, Douglas Gil, Renee Matney, and Jeff Stacy

Also Present: Fiscal Officer Shirley Roskoski, Administrator Steve DeBolt and Solicitor Brian Zets

### **Minutes**

It was moved by Gates, seconded by Matney to approve the minutes of June 11, 2018. Following vote on the motion is recorded: yea, 3; Gates, Matney and Stacy. Nay, none. Abstain, one; Gil. Chair declared the motion passed by a 4-0 vote.

### **Agenda**

It was moved by Stacy, seconded by Gil to approve the agenda. Following vote on the motion is recorded: yea, 4; Gates, Gil, Matney and Stacy. Nay, none. Chair declared the motion passed by a 4-0 vote.

### **Solicitor**

Brian said we had a gigantically large docket on June 13<sup>th</sup>. I finished the initial review of the personnel manual. The manual itself is approximately 50 pages, there's a lot to it and a lot of work that still needs to be done on it. I think the Chief might be working on it as well as Steve a little bit. Manuals take a lot of work to put together. There are lots of different sections and there are sections that are very specific to villages and how things are done.

The rest of my time for the village was spent on different zoning things here and there. I talked to Mark about a couple of different things and issues and also I will be attending planning and zoning tomorrow.

### **Village Administrator**

Steve said his time has been spent on one project, the Glick Road connector path and the grant associated with it. Here is where we are on it. The City of Dublin has come through with their \$15,000.00 commitment via a letter. Ohio Edison has already contributed \$5,000.00. The overall scope of the project was estimated at \$69,000.00 two years ago, today the estimate is at \$88,000.00 which includes a ten percent contingency. I will be applying for grant funding this week and that money has to be used this year. With that being the case if it comes back and we are short with our meetings and such and the timeline we are going to be on it will be tough to go back and get more money allocated. If the estimate is a little high and it comes in less, that's great. I think our engineer is a little on the high end and he recognizes that but he is new to the project so he is estimating a little high as well. So we would like to move forward with that. We made a recommendation to Finance which Renee will mention but that is where we are at on it. Good news is there is widespread public support for the project which is one of the criteria for

the grant so with a number of folks help we got the word out and received a lot of letters and emails from both residents and different community leaders in the region supporting the project. So it started out for two years as being just a pipe dream and the last month or so it has gotten to a gallop so with all the folks supporting it I think it will stand on its own merit hopefully for the grant committee and if we can move forward to get it done, the deadline is at the end of this week. The other thing is we decided to include this in the advertisement for the street program so we would get better prices on the quantity of asphalt we need. This will keep the price down for both projects. We should be advertising for both projects next week.

Steve said the advertising for the CCTV work will be held off until after we get the street and connector path out for bid.

As Brian mentioned, I have not had any time to look at the policy manual upgrades. I will start reviewing that next week.

I attended two seminars for MORPC. One was on grants and the other was on sustainability. Again we get kudos from any group I go to with our program for recycling with residential so I am proud of our residents for that.

With the recent rains we got helped out the sod that was turning brown at the park so that is starting to look a lot better.

I thank the Chamber again for paying for one new bench for the park and the village is also paying for one new swinging bench that we had to take out. Those hopefully will be installed this summer.

I know the Chamber events were rained out but they are scheduled through August so I encourage everyone to get out to that.

We had to put our sewer inspections on hold for a while but they are getting those started up again.

### **Police Chief**

Chief Baron said this year we sent three officers to National Police Week in D.C. We participated in various Honor Guard events throughout the city and it was well appreciated. We also had officers attend the OPOTA Memorial in London, Ohio as well. Attended Delaware County Law Enforcement Executives meeting, Criminal Justice Association and EMA. I was asked to join a planning team to help EMA update their county-wide multi hazard mitigation plan. I accepted that and we meet this week. We had shooting range training in both May and June. We become worn thin after the tournament. Everyone likes to take vacation. The Friday of the tournament we had an officer go on military leave for two weeks so things are back to normal.

The traffic and parking issues during the Memorial Tournament hopefully we are ironing them out for next year. It got to a point on Glick Road that there wasn't a bare spot where there wasn't a car and we were overwhelmed. We had 98,000 cars in that one week come eastbound on Glick. We did not have any incidents. The schedule worked well. Most days it was covered by two officers. We worked a lot of special duty for the tournament. This was the first year that we actually worked on the course. There were a couple of spots due to the traffic situation that were sprung on us at the last minute at the 6<sup>th</sup> tee lot that we were able to cover.

Working to ensure the village doesn't bear the cost for future tournaments, the Bogey and Muirfield special duty positions, historically every year you look at the bills and we have officers making double what they normally make that week. It should be special duty and I talked with the business owners down there and it is going to be special duty from now on.

Also on the bills you will see a laptop, scanner and some other items that were purchased. Shirley had it noted but I wrote this before I saw it. We purchased those items for the Child Abduction Response Team and the Criminal Justice Association reimbursed the village for those costs. That equipment is going to stay in our trailer so we will have access to it.

We have seen an increase in scams. The police will not send you a letter or call you and tell you you have a warrant or they are not going to call you and say Cousin Eddie is in jail and you need to send us \$2,000.00. Some neighboring residents have sent money in and lost a lot of money. Don't; give out your personal information to anyone that you don't know is legit. If they call and say its our police department or the Sheriff's office, say I will call you back and hang us and verify if we are calling or not.

Numerous vehicle break ins have happened in Powell, Muirfield and Tartan. We have been lucky so far. A lot of them are unlocked vehicles. They are stealing cars with keys in them. Keep your windows rolled up, your car locked and take your valuables out of them.

We will be participating in the Shawnee Hills Dental Touch a Truck event in the next couple of week, Delaware County First Friday, a parade in Orange Township and some others.

I went through the personnel manual again; we are about ¾ done with it.

I am meeting Friday with the city of Columbus regarding jurisdictional things on our end, maybe some economic development for the village. Some good opportunities coming up.

Council member Stacy said during the Safety meeting it was discussed that solicitors do need a permit and there is a no knock policy in place is that correct. Chief Baron said solicitors do need a permit but there is no knock policy in place. What I had brought to Safety was to mimic what Liberty Township was doing to allow the residents to opt in to a no knock list so when we give them a permit we give them a list of houses they could not go to. We need to determine who's going to manage that list and do that work.

Mayor Monahan asked the Chief to explain why the speed limit is 25 on the bridge. Chief Baron said there is a science to it. The bridge is rated at a certain resonance. The reason why the bridge is 25 mph is because of its age, its build and its ability to handle the traffic. You get a large truck going over it doing 40 to 45 mph it is going to create a lot of damage to the bridge.

### **Communications**

Mayor Monahan gave the following report:

#### **THE GREATER COLUMBUS CAREER FAIR**

**Thursday, June 28, 2018**

**11:00am to 2:00pm**

Crowne Plaza Columbus North - Worthington

6500 Doubletree Avenue

Columbus, OH 43229

**MEET FACE TO FACE WITH SOME OF THE BEST EMPLOYERS IN GREATER COLUMBUS ...**

**POSITIONS WILL BE AVAILABLE IN:** Administrative, Advertising, Banking, Clerical, Customer Service, Financial Services, Grocery, Hospitality, IT, Management, Retail, Sales,

Warehouse and many others...

For QUICK ENTRY PASS and more information, please go to:

<https://choicecareerfaairs.com/e/columbus-career-fair-june-28-2018>

I attended the Mayor's Conference up in Akron two weeks ago. When we got together with the village Mayor's I asked the question: has anybody had success with dealing with vacant commercial property that is not kept up. Somebody sent us something and I sent it to Brian and that is part of our discussion tomorrow night. When you have commercial property that has been vacant forever and the building is going downhill a little bit I just want to make sure, if anybody has had success I want to know what we can do.

El Vaquero is having a special event this Saturday, June 30<sup>th</sup> from 11 a.m. to 3 p.m. Featuring Bounce House, Mexican Horse Dancing, Balloon Animal Sculptures, Live Music, Ohio Wildlife Display. Hosted by the Coronna Girls who will give away prizes and giveaways. El Vaquero is just a great neighbor.

### **Mayor's Report**

Mayor Monahan gave the following report:

We have a P&Z meeting on 6-26:

- To deal with repeat code offenders
- Tighten Blight ordinance to address deteriorating vacant properties.
- We also need to review and to potentially disallow business curb cuts on side streets that don't traverse 2 streets. For example, if you use the property on Mohawk where the Wine Bistro is going to go. It traverses two streets so it's not bad. You are going to hit certain places where if you put a curb cut fifty feet in off of residential streets and I can use Buckeye as an example, I can use Wilma as another example, if you put it in there I think we are going to have to have a Dublin Road curb cut. You are going to have somebody turning into our narrow streets or they are going to have to be required to widen the streets in order to get that in there because we are going to have problems.
- We also need to explore the prohibiting of the storage of non-related vehicles/objects on neighborhood commercial or commercial properties. I think that has been going on way too long and I think we need to deal with that if we can.

As of now we do not have any filings for Planning and Zoning. There will be a meeting on 6-26-18 and Brian will be involved in the discussion.

If you haven't been in Iacono's, they deserve some big thanks for their beautiful remodel. They did a great job and have always been a great community partner.

### **Committee Reports**

Council member Stacy said Safety met on June 12<sup>th</sup>. Russ covered a lot of stuff that we talked about in Safety. We did have a new appointment to the Community Police Advisory Board and that is Julia Bowen. She will be the business representative on that. The one thing that came out of, because they were involved in the safety meeting, I think the most important thing that the

people that were there representing that committee agree that we have the best police department that they have seen in years. I think that is a tip of the cap to Russ and his staff. The one thing they did bring up, they would like to know that at some of the community events, and Russ is going to try to do this, when we do have community events and some of the officers are there, is to try to rotate the officers so that people get to recognize who those officers are.

Council member Matney said finance met prior to this meeting. Shirley provided a review of finances year to date. Our RITA income is a smidge lower than projected but we all know that is subject to change as the months roll on. We talked about many of the things that Steve discussed including applying for the grant money for the connector path and the five thousand we received from Ohio Edison and fifteen thousand coming from the City of Dublin and the reappropriation of funds of thirty-four thousand dollars for this project and we will be applying for thirty-four thousand dollars in grant funds. That will be the plan this week once we have enough members to vote on that. We do not have enough members to vote on that this evening. All these funds will bring it to the estimate of eighty-eight thousand dollars for the project. As Steve mentioned in his report the biggest push would be once we get the grant monies approved is having the work completed by the end of the year. We also discussed finance options for another village unmarked police car and how to move forward with that. We discussed possible dental, eye care for part time employees. We just kicked it around. We did not come to any conclusions on that. We did propose moving forward on a new copier for here and the police department. It is going to save us around one hundred dollars a month based on what we are paying now per copy.

Council member Gil said you mentioned that we are going to buy another unmarked police car. What is the reason for that? Don't we already have one. Council member Matney said we are going to return that because we are not using it for the purposes that was listed in the contract. Council member Gil said I think that we already have another unmarked police car. Mayor Monahan said that is the one that Erin is using. Council member Gil said take a look if you can. We have a 24 hour police department which I fully support that. Is there a business need for that, to buy another car? Council member Matney said we discussed the different items it is used for and the number of times it has been called in off duty and undercover work because I had that same concern. Council member Gil asked how many times, do you have the numbers.

Chief Baron said usually it is about two times a month we end up in here when we are not on the clock. Specific actual call outs are 14 in 2017 and so far 8 this year.

Council member Gil asked how many times since the police went 24/7. Instead of the need to call you or call somebody else have you seen that number yet.

Chief Baron said I do not keep that number.

Council member Gil said I believe we have mileage reimbursement if they use their personal car. You might want to take a second look at this.

Mayor Monahan said we also discussed that the detective uses the car a couple times a week, additionally it is used to go to training. We had talked about the idea of getting a fourth cruiser, this will give us the opportunity to extend the time of our cruisers out until car 55 is paid for. We are trying to take some of the pressure off of the cruisers.

Council member Gil said do we have the money to do this.

Mayor Monahan said that is why finance looked at it.

Council member Matney said we looked a few different financing options and it looks like it will be roughly \$200.00 a month.

Council member Gil said I just wanted to be aware and based on recent events we need to take a second look. I don't know why there is a need for this. We have a 24 hour police department which is great and I support but I do not see a need for this and I am afraid that somebody will come here and say why did you guys do this.

### **Legislative Actions**

Third Reading- Resolution 07-2018- A Resolution authorizing the Administrator and Fiscal Officer to enter into a contract with Tax Exempt Leasing Corp. for a lease purchase agreement for a 2019 Ford F350 Reg. Cab Pickup Truck, Snowplow and Strobe Lighting. It was moved by Gates, seconded by Gil to adopt Resolution 07-2018. Following vote on the motion is recorded: yea, 4; Gates, Gil, Matney and Stacy. Nay, none.

Second Reading- Resolution 08-2018- A Resolution authorizing and directing the Village Administrator and Fiscal officer to execute a non-refundable municipal income tax credit agreement with Esber Dental, LLC (D.B.A. Shawnee Hills Dental).

Third Reading- Ordinance 13-2018- An Ordinance to amend Section 921.03 (Rates and Charges) of the Codified Ordinances of the Village of Shawnee Hills, Ohio. It was moved by Stacy, seconded by Gates to adopt Ordinance 13-2018. Following vote on the motion is recorded: yea, 4; Gates, Gil, Matney and Stacy. Nay, none. Chair declared the motion passed by a 4-0 vote.

Second Reading- Ordinance 16-2018- An Ordinance granting a non-refundable municipal income tax credit to Esber Dental, LLC (D.B.A. Shawnee Hills Dental)

First Reading- Resolution 09-2018- A Resolution authorizing the Village Administrator to submit a grant application for a connector path on Glick Road to the Delaware County Trail Assistance Program and declaring an emergency.

First Reading- Resolution 10-2018- A Resolution that the Village of Shawnee Hills host a village wide picnic late summer/early fall at the pavilion.

### **Bills**

It was moved by Matney, seconded by Gats to approve the bills in the amount of \$57,966.61. Following vote on the motion is recorded: yea, 4; Gates, Gil, Matney and Stacy. Nay, none. Chair declared the motion passed by a 4-0 vote.

### **Treasurer's Report**

It was moved by Matney, seconded by Gates to approve the following treasurer's report:

General	234,595.68	Fire	18,609.71
Street	111,620.60	Weed	6,880.84
State Highway	14,802.43	TIF	862.49
Parks and Recreation	3.02	TIF 2	28,896.08
PD Body Armor	406.40	Veteran's Mem	248.97
Cont. Prof. Training	3,868.15	Sewer Oper.	23,351.63

Drug Law Enf.	283.41	Sewer Repl.	192,719.87
Indigent Drivers	385.84	Storm Sewer	4,549.73
Enfct. and Education	1,160.85	Debt Service	193,353.63
Court Computer	4,125.00		

For a total of \$840,724.33

Following vote on the motion is recorded: yea, 4; Gates, Gil, Matney and Stacy. Nay, none. Chair declared the motion passed by a 4-0 vote.

**Miscellaneous**

Council member Gates said she wanted to compliment Straders Garden Center. For those us who live on W. Mohawk, specifically us, we are right where they used to load all their flowers and everything, especially during May and June. This year it was as quiet as we ever had. They installed a new loading dock. They can load with one person. They turn off their engines and it has been surprisingly quiet. So I just want to give a shout out to Straders for a great job they did on implementing their loading system.

**Adjournment**

There being no further business, it was moved by Stacy, seconded by Matney to adjourn until July 9, 2018. Following vote on the motion is recorded: yea, 4; Gates, Gil, Matney and Stacy. Nay, none. Chair declared the meeting adjourned at 7:35 p.m.

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Fiscal Officer

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Mayor