

Village of Shawnee Hills Council Meeting Minutes

June 10, 2019

Mayor Monahan called the meeting to order at 7:00 p.m.

Council in Attendance: Mary Gates, Geoff Hanna, Renee Matney, and Robert Thatcher

Absent: Dan Mathews and Jeff Stacy

Also Present: Fiscal Officer Shirley Roskoski, Administrator Craig Thompson and Solicitor Brian Zets

Minutes

It was moved by Matney, seconded by Hanna to approve the minutes of May 13, 2019. Following vote on the motion is recorded: yea: 4; Gates, Hanna, Matney and Thatcher. Nay, none. Chair declared the motion passed by a 4-0 vote.

Agenda

It was moved by Thatcher, seconded by Gates to approve the agenda. Following vote on the motion is recorded: yea: 4; Gates, Hanna, Matney and Thatcher. Nay, none. Chair declared the motion passed by a 4-0 vote.

Solicitor

Brian said Craig sent me the most recent copy of the employee manual/handbook so I have spent some time going through that. I still have a couple of sections to go through and once that is done I will send it back to Craig and potentially it will be in front of council.

I did work on the right of way vacation ordinance that is on the agenda tonight. You have a first reading tonight and you can discuss it whenever you want. The official public hearing is at your next meeting as required by the O.R.C.

We had Mayor's Court last week. It was a short docket and it went very well.

Mayor Monahan suggested that before the next meeting to go up and take a look at that land so you can understand what we are talking about.

Village Administrator

Craig Thompson gave the following report:

Vacant Building and Blight Ordinance Notices. Currently, we have one open Vacant Building Ordinance notification letter. This is for a vacant building that is for sale and received the extensions. The extension comes up in July, 2019.

State Audit. Completed Resolution Plan for the two findings in the Management letter from the State Auditor. They are:

1. Reserve Balance Exceeding 5% cap. The Village reserve budget was \$65,000 in 2017 and \$65,000 in 2018 which exceeds five percent of the preceding fiscal year revenue by \$26,308 in 2018 and \$28,417 in 2017.

Resolution Options:

- A. Leave the 5% reserve balance as is.
 - B. Place the excess funds over the 5% cap into a special revenue fund (ORC 5705.13(B)) for the payment of accumulated sick leave and vacation leave, and for payments in lieu of taking compensatory time off, upon the termination of employment or the retirement of officers and employees of the subdivision.
 - C. Recommend the two items above be discussed at the June 24 Finance Committee meeting.
2. Budgetary Data in Accounting System. Failure to timely and accurately update approved appropriations in the accounting system increases the risk of expenditures exceeding appropriations and potential deficit spending.

Resolution Options

- a. The Fiscal officer will update the accounting system to reflect Council approved appropriations and will review the process for recording approved appropriations.

Connector Path. I met with Jenna Goehring, Delaware County Trail, to discuss the status of the Glick Road Connector Path. Essentially, any change from the approved trail alignment will require an amendment to the grant.

Shawnee Square has a new tenant. The Homestead Barn is a craft and home furnishing shop.

2020 Census. I met with Chad Stover, Partnership Specialist for the U. S. Census Bureau. Chad discussed the importance of residents completing the census survey so that accurate and up to date information is obtained. We will assist their efforts by providing information on our web site and newsletter regarding Census efforts.

Phase 2 Speed Limit Sign Replacement. 5 signs (25 mph for 15 mph) have been replaced, with 4 signs remaining.

Police Chief

Chief Baron said we did not have any issues with the Bogey or Muirfield this year in regards to the tournament. Everything went very well. We did handle a few crashes, mutual aid calls. We did not designate any resources to the Bogey this year as we have done in the past. They were well within their sound limit. We did have several complaints from residents in Wedgewood but when we measured from our closest resident, they were well under their sound limit.

One thing we routinely do at the PD is assess the village vulnerabilities. Two of the biggest vulnerabilities we see from our population are mental health and dealing with people in crisis. We address that through Erin, who is on the crisis negotiation team. The other thing is children, we have a lot of kids in the area. We designate a lot of time and resources to training for that. I

just returned from a training in Alexandria Virginia from the Missing and Exploited Children National headquarters. They train thirty chiefs from across the country. I was selected as one of the chiefs. In sixteen years, this was the most practical, best training that I have ever attended. We heard from several experts in the field as well as well as parents of children that were missing, abducted or exploited. I obtained several resources for a good investigation as well as education and proactive things that we can do at no cost to the agency. We will be reviewing our approach to this and will hopefully be implementing better practices for our community handling even run away kids. There was a lot of eye opening information at this training. Participating in table top exercises and discussions during that training I can say our agency and our County is far better prepared than probably 95% of the agencies that were represented in that class. Along with that, with the retirement of Chief Vest in Powell, I was voted by the Board of Chief's in the County to oversee the Child Abduction Response Team and then at the very next meeting we added Franklin and Marion County to our team as well. The team has also expanded their roll to not only include confirmed abductions, where an Amber Alert has been issued, but also any instance of a missing or run away child regardless of the circumstances. We made that a priority.

Cross walks and speeding have been a main topic on Facebook recently. I do want to address cross walks. There is no State law that mandates a driver to stop for someone along the side of the road, even if he hits the magic yellow button. They are only required to stop if you are in the roadway. That's a catch 22, are you going to put yourself in front of a car. A lot of people are nice enough to stop but there is absolutely nothing we can do to a driver that doesn't stop while you are waiting at the side of the road. We just ask everyone to be smart. Look both ways and cross when it is safe to do so.

Speeding- contrary to what was posted online- we don't always have two officers working. In addition to the speed sign, which doesn't catch every single person, it is more of an education piece, we require the officers to spend thirty minutes out of each hour in the neighborhood. Looking at the data they are spending more than that but we can't be everywhere at once. We have one officer out. Our call load last quarter compared to the first quarter in 2018, we are up 200% on calls. We are busy. Not every moment we are in the neighborhood and we can't be on every single street at any time of the day so we try to be as proactive as possible but with the limited resources and the staff that we have we are doing the best we can. I have asked for increased visibility in the areas that have identified problems but once we shift our focus to those areas they are going to start calling in for another street saying people are speeding. We try to keep it well rounded but just understand we are doing the best we can with the staff and resources that we have.

Just a reminder that the speed limits signs that are being replaced are because the 15 mph signs that were posted were not legal and we do not want to face legal or enforcement issues in the future so the signs are being replaced with the legal speed limit.

Communications

Mayor Monahan gave the following report:

We received a very good Report on the Village Audit for the years 2017 and 2018. I want to commend Shirley and our staff for the job well done. It appears that the 2 biggest finds were: We have more in our "Rainy Day Fund", \$65,000. then we are allowed to have = approximately \$23,500. We need to determine where this money can be properly kept.

We also need to record the \$25,000.00 incoming and outgoing on our books, to cover the loan that Dublin pays in conjunction with the 2014 Intersection expansion.

I have asked that our Audit Report be placed on our website and available in paper for our residents and businesses to see.

Again congratulations!

On Thursday July 11th from 4 to 7 PM, Sourcepoint will be having A Retirement Open House honoring Robert Horrocks. He has been the Director for many years and has done a great service to the Delaware County Community.

Mayor's Report

Mayor Monahan gave the following report:

I received the following today:

Mayor Monahan,

I hope you are doing well. I am reaching out to you regarding electric vehicle charging stations for the Village of Shawnee Hills. In a meeting with MORPC, Shawnee Hills was identified as a community with sustainability goals and a commitment to become a destination for consumers across our region.

I am part of EVunited, an aspiring and growing company, with a passion for electric vehicle (EV) charging. We are dedicated to expanding the electric charging infrastructure in Ohio and the surrounding states. We offer a turn key approach from design, installation ad implementation.

As the number of electric vehicles (EVs) continues to grow, a new wave of tech-savvy drivers is demanding EV charging in all building types. By incorporating EV charging now, you can future-proof your city and create a smart long-term investment offering your residents and visitors a high demand amenity.

We have partnered with the industry leader, Chargepoint, to have access to resources and expertise to help you design an EV charging platform and maximize local utility incentives. We are one of two vendors approved to execute the AEP incentives and are working with other local villages on level II and level III charging projects.

Would you be available for an introductory meeting on Tuesday, June 18th? If this isn't in your current scope of work, would you help me reach your appropriate colleague.

Thank you for your time,

Abby

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ABR will be having a meeting on the new workout center at the corner of Dublin Road and W. Reindeer Drive on June 20th.

I will be attending the Mayor's Conference this week.

Committee Reports

Council member Thatcher said UST met tonight and we talked about the progress on the connector trail, we are still working on easements on that and we will be talking to Brian about that. We were approved for the stormwater grant and hope to have that project out for bid by July. Our bids are in for the street paving program. It is just under \$121,000.00.

Legislative Actions

Third Reading- Ordinance 17-2019- An Ordinance amending Section 1 of Ordinance 15-2019 and thereby reducing the number of auxiliary police officer positions within the Village of Shawnee Hills Police Department. It was moved by Gates, seconded by Hanna to adopt Ordinance 17-2019. Following vote on the motion is recorded: yea, 4; Gates, Hanna, Matney and Thatcher. Nay, none. Chair declared the motion passed by a 4-0 vote.

Second Reading- Ordinance 18-2019- An Ordinance creating, establishing and adopting Chapter 910 of the Village of Shawnee Hills Codified Ordinances (Specification for roads adjacent to new commercial facilities)

First Reading- Ordinance 20-2019- An Ordinance confirming the Mayor's appointment of Dorian Martin as a full-time police officer for the Village of Shawnee Hills and declaring an emergency.

First Reading- Ordinance 21-2019- An Ordinance vacating the unimproved Ridge Drive right-of-way, east of Westview Drive.

It was moved by Thatcher, seconded by Hanna to add a \$35.00 administrative fee to Resolution 09-2019. Following vote on the motion is recorded: yea; 4; Gates, Hanna, Matney and Thatcher. Nay, none. Chair declared the motion passed by a 4-0 vote.

Third Reading- Resolution 09-2019- A Resolution authorizing and directing the Village Administrator and Fiscal Officer to execute a towing agreement with Capital Towing & Recovery, Inc. It was moved by Hanna, seconded by Matney to adopt Resolution 09-2019 as amended. Following vote on the motion is recorded: yea, 4; Gates, Hanna, Matney and Thatcher. Nay, none. Chair declared the motion passed by a 4-0 vote.

First Reading- Resolution 11-2019 – A Resolution authorizing and directing the Village Administrator and Fiscal Officer to accept the bid of, and enter into a contract with, Columbus Asphalt Paving, Inc. for the Village of Shawnee Hills 2019 paving project and declaring an emergency.

Bills

It was moved by Thatcher, seconded by Gates to approve the bills in the amount of \$49,777.79. Following vote on the motion is recorded: yea, 4; Gates, Hanna, Matney and Thatcher. Nay, none. Chair declared the motion passed by a 4-0 vote.

Treasurer’s Report

It was moved by Matney, seconded by Hanna to approve the following treasurer’s report:

General	233,915.58	Fire	33,902.14
Street	191,154.25	Weed	5,512.85
State Highway	17,591.64	TIF	9,215.65
Parks and Recreation	.00	TIF 2	45,624.81
PD Body Armor	.40	Veteran’s Mem	248.97
Cont. Prof. Training	3,102.66	Sewer Oper.	44,692.04
Drug Law Enf.	34.41	Sewer Repl.	167,259.87
Indigent Drivers	385.84	Storm Sewer	4,766.87
Enfct. and Education	1,195.85	Debt Service	211,284.44
Mayor’s Court Comp.	2,300.14		

For a total of \$972,188.41

Following vote on the motion is recorded: yea, 4; Gates, Hanna, Matney and Thatcher. Nay, none. Chair declared the motion passed by a 4-0 vote.

Executive Session

It was moved by Gates, seconded by Matney to move into executive session pursuant under R.C. 121.22(G)(8) to consider negotiations with another political subdivision respecting a request for economic development assistance, and the information is directly related to a request for economic development assistance that is to be provided or administered under ORC Chapter 715. Council also determines this session is necessary to protect the possible investment or expenditure of public funds to be made in connection with an economic development project. Following vote on the motion is recorded: yea, 4; Gates, Hanna, Matney and Thatcher. Nay, none. Chair declared the motion passed by a 4-0 vote.

It was moved by Gates, seconded by Matney to leave executive session and go back into regular session. Following vote on the motion is recorded; yea, 4; Gates, Hanna, Matney and Thatcher. Nay, none. Chair declared the motion passed by a 4-0 vote.

Adjournment

There being no further business, it was moved by Hanna, seconded by Thatcher to adjourn until June 24, 2019. Following vote on the motion is recorded: yea, 4; Gates, Hanna, Matney and Thatcher. Nay, none. Chair declared the meeting adjourned at 7:50 p.m.

Fiscal Officer

Mayor