

Village of Shawnee Hills Council Meeting Minutes

October 23, 2017

Mayor Monahan called the meeting to order at 7:00 p.m.

Council in Attendance: Mahesh Dalvi, James Gauldin, Douglas Gil, Dan Mathews, Mike McVan and Josh Vidor

Also Present: Fiscal Officer Shirley Roskoski, Administrator Steve DeBolt and Solicitor Brian Zets

Mayor Monahan asked for a moment of silence for Vicki Gibbons with her passing.

Minutes

It was moved by Dalvi, seconded by Gauldin to approve the minutes from October 9, 2017. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote.

Solicitor

Brian said I will be attending the planning and zoning meeting tomorrow night and Mayor's Court on Wednesday. I have been working with Steve and Mark on things for the planning commission. Most importantly is the right of way fee and deposit issue. Those are things that will be addressed at planning and zoning tomorrow and eventually make its way to Council

Village Administrator

Steve said the waterline work was continuing promptly, until today, with the weather. So I do see somewhat of a slowdown. They had committed to getting it done by the end of the month. In talking with the contractor today it is going to be wet.

Mayor Monahan asked Steve to remind them with Halloween coming up to make sure they have some good blockage up to keep the kids safe.

Steve said we had talked in the past and we kind of put it on hold, the bike path on Glick Road. I started looking at it again and I talked to the City Manager in Dublin, the contacts with Delaware County and the Zoo. Dublin, even though they don't have it in their long term capital improvement plan, gave an informal commitment that they could look at contributing maybe fifteen to twenty thousand depending on what other sources we get.

Delaware County's commitment is just to consider it.

The Zoo said if we go ahead and do this then they will have to make accommodations for folks coming in at their south end. They would have to do some internal changes to the zoo, capital improvement things, to make it safer.

As Brian mentioned, we have spent a lot of time over this past month looking at the right of way fees and the certificate of zoning compliance forms based on feedback from residents. I think we can do better on that in terms of the fees. When a project becomes counter-productive for someone to do it because of costs and it's a worthy project then maybe that's the time to look at

things. So that is what we have done and we have made a recommendation to planning and zoning.

The sign code changes went into effect that we passed. That information went out to the business owners so they are aware of what is going on and we also invited them tomorrow for any other discussion.

Mayor Monahan said he has noticed that they have been complying, bringing them in at night. The other thing that has been brought up to me is how many temporary signs. We will be talking about that tomorrow night.

Steve said I think I gave some members of the UST committee a packet we shared with Finance on the park plan again. It started out just a swing set but we are going to do some upgrades to the park and it is going to cost some money. We will talk about that at UST but it is pretty comprehensive.

Mark and Richard are still working on the sewer inspections. It is going to take a while, there's a lot of them out there. We only found one so far that might need some minor repair. It's not like the one we found last year that needed a major overhaul.

They had an idea, they do a lot of work on the light poles changing out banners and such. They said a bucket truck would be nice but they are expensive and not very practical. They came up with an idea of using a fork lift aerial platform. They have something that they can attach to it and it just lifts up so it is a safer way of doing it then what they are doing now.

Chris is talking to a few residents this week about storm water.

I contacted ODOT about some problems across from Baker's about some erosion and they came out and took care of that.

Just a reminder that Glick Road bridge will be closed next Friday through Monday morning.

Council member Gil said to Steve, I don't know if you have noticed that the building next to the Mexican restaurant is parking a lot of boats. They started with four and now there is eighteen.

Steve said that has been brought to our attention and Mark is working on that.

Mayor Monahan said I sent an email yesterday about it. I had a resident ask me a question obviously it's not theirs. I think what happened is, during this time of year, when Bill does his winterization of boats. He used to park them behind the Bogey which was nice. I think it is very inappropriate where they are parked and I think somebody should have notified us but it is being looked into.

Shirley said Mark did review that and he said it is because of the winterization and they will be gone shortly but since it is zoned general commercial there is nothing in our code prohibiting them to be there.

Police Chief

Chief Baron said I will lead off with the results of our softball game. I want to thank our loyal fans for braving the weather, it was cold and rainy again. We lost 18-7 again.

We did attend the Concord Township Open House. They have a beautiful fire house and they are more than happy to show it off if any of you want to go up there and see it.

All of our officers will be taking training done by Isaac Wiles firm, which Westerville is hosting, for Law Enforcement Response to Autism. Every single one of our officers will be taking this class, we mandated this class for them.

The livescan equipment, the fingerprint machine that we ordered, has been installed and we are working on training. We are meeting with Delaware County Sheriff's office as they are another

one in the County that has the machine. We are going to copy their policy and fee schedule. That way we are not trying to compete with another law enforcement agency in the County. We can use this machine for employment of our people for free. When we arrest someone, we will take them in and we will create a booking sheet and take that to jail with them. If someone comes in from an employer that needs fingerprinting done, there are set fees from the State and then there is a set way we handle that. We collect a check or money order. It goes into our budget and BCI, the Attorney General's Office, invoices us monthly.

Council member Dalvi asked what is the process if I am an employer and want to send someone to you for fingerprinting.

Chief Baron said just sent them to us with their driver's license and they have to tell us where they want the fingerprints sent, who their employer is.

Chief Baron said this is a \$30,000.00 machine. We have \$2,500.00 into it. We had to pay for the civilian background check license because that is something that is a profit to us.

We just had a big audit from State Surplus. The main reason why they were there is because we have purchased weapons from their program. We not only met, we exceeded her expectations as far as storage, maintenance and logging of those.

Upcoming, we have Trick or Treat Tailgate. We are going to try it this year. It will run from 5:00 p.m. until 8:00 p.m. passing out candy from the park. We will have food, games, pumpkin painting and candy. Everyone from the Civic, to Bucci's Pizza to Largos Pub, to Miller Farm have pitched in for us to have this event. Hopefully it works out well as we would like to do it every year. Trick or Treat is a big thing in the Village.

Chief Baron said I do have something kind of lengthy here to read about the full time police position. He read the following:

Currently on the table for discussion and vote is the addition of a full time officer. I would like to take a moment to educate some of our newer residents on our history. In 2011 we had two part time officers that supplemented the existing full time staff of two, and 15 auxiliary officers. We have unsuccessfully continued to rely upon unpaid volunteers to fill a schedule or supplement staff.

In 2011 we provided patrol coverage from roughly 7:00 am to 11:00 pm during the week and on weekends coverage was extended to 3:00 am. In 2012 we added a full time position and were able to extend coverage overnight for the weekend days.

In 2015 a full time position was added in place of a 32 hour per week part time officer. This brought us down to two vacant shifts a week but did not take into account vacations, training, illness, and injury. Our full time officers accrue vacation and sick leave but when they want to use it we are usually faced with few options, deny the request, pay overtime, or leave the shift vacant. Denying the request doesn't lead to happy employees, leaving the shift uncovered is not a responsible option, and overtime needs to be used wisely. The problems we have been facing with auxiliary officers are that they all have full time jobs elsewhere; they can't work a second or midnight shift on a weekday.

Looking back over the years the rate of retention for auxiliary officers has dwindled from three years to around one year before they move on to a larger agency. This is partially due to changes

through the state as well as the need for better vetting of officer candidates. While we pride ourselves on the fact that we hire and train officers to move to these larger agencies it is not in our best interest to continue doing so. In the last few years at least 25 auxiliary officers have come and gone from our employ while applications for auxiliary positions have dwindled down to a slow trickle. Hiring, equipping, and training an auxiliary officer costs the village roughly \$2k per officer depending on their needs and experience

Our proposal is to staff our agency with 5 full time officers, keeping the existing 51 part time hours we have currently, and lower the number of auxiliary officers to 5 or 6. This will provide true 24/7 coverage to our residents and will account for officers taking personal time off without creating a scheduling issue and effecting coverage. We have identified shifts that are normally our busiest such as Saturday morning where we are inundated with traffic from the zoo. These shifts will be staffed with a full time officer and supplemented with a part time officer on a “mid-watch” shift.

The remaining auxiliary officers will be restricted in their duties in line with other auxiliary programs across the State of Ohio. They will supplement officers on patrol, events such as the Memorial Tournament and Trick or Treat. Auxiliary officers will not be used to cover shifts and relied upon for the daily operation of the police department as they have in the past.

Having a police department staffed with full time officers is a great asset to the village. When a patrol officer spends five days a week in the same area he/she becomes familiar with the residents, businesses, and regular visitors to the village. Frequently our officer’s notice when something is out of place and can act accordingly and possibly prevent an incident from occurring.

I have heard from several residents that they feel that Shawnee Hills is a safe community; they leave their doors unlocked when they are not home, and they have never been a victim of a crime. My response to this is why do you think it is such a safe community? Powell and Dublin are plagued with business break-ins, burglaries, and thefts from vehicles, we are fortunate that this is a rare occasion and when it does happen the suspect is caught quickly. While a bit over-exaggerated we have a history of being a police department that is proactive and not very busy, which means a criminal is more likely to be caught quicker by us than a busier agency in a larger community. With that being said I would also like to point out that some of our more serious crimes that have occurred over the past few years, which include 4 business break-ins, have occurred when we do not have a car on patrol. I want to leave you with one final thought, we pay for full time fire and EMS protection based off of what could happen. The police department is used and needed far more often, why not ensure we are always here?

Communications

Mayor Monahan gave the following report:

I am hearing good comments on the Northwest Business Association

Decorate the streetlights contest. I spoke with Robin and suggested the font on the sponsor sign be increased so it can be read by passers’ by.

Julia and I personally attended a Support Function this past Saturday evening at the Ohio Wildlife Center. It was a great event held in the barn. If you haven't been to the OWC it is a wonderful asset to our community.

Mayor's Report

Mayor Monahan gave the following report:

Mark your calendar:

- This year's **Veterans Day celebration** will be on Nov 11th at 11 AM at our Veteran's Memorial next to the Police station on W Reindeer.
- We will honor Ray Priestino
- We will have 2 guest speakers, Lt Col McGonnigal, whose wife Wendy (who teaches at Eli Pinney) spoke last year when he was on deployment.
- We are working on another speaker who grew up in the Village and is currently a Full Bird Col.
- The program will be followed by lunch at the Civic. A flag retirement ceremony will be held at the Civic bldg. to allow us to respectfully retire our old and tattered flags.

On Tues, Oct 24th, we will have a Planning and Zoning mtg. We will be considering: The 2 applications for a zoning change that would allow the building of the new Wine Bistro. We will also continue the discussion on cleaning up auxiliary signage. We have businesses that are cluttering with signs.

We will also be considering changes to the curb cut legislation. This will address what appears to need attention where "1 for 1 replacement", such as driveway replacements.

Halloween is on Halloween, as passed in 2016. It will be from 6 to 8 PM and our Police will sponsor a Trick or Treat tailgate at the Pavilion in our park at 5 PM

I would suggest to Council that over the next 2 years we examine the idea of making an exception when Halloween falls on a Friday. My suggestion would be in that case it would be on Thursday, the evening before. This would help with Friday night family activities.

I ask that when anyone does not know the facts, please don't publish wrong information!

Remember election day on November 7th. We are very fortunate to have six candidates running for council seats.

Carol Kender asked if she could ask a question. What is the zoning tomorrow night at planning and zoning?

Shirley said there are six parcels that they are asking to rezone from neighborhood commercial to general commercial and one residential lot to rezone to general commercial. This is for a building for the Wine Bistro.

Committee Reports

Pro Tem Mathews said Finance met tonight. We talked about the budget for 2018 and the big one we talked about, which actually went very fast, just based on information that we got, the health insurance. We needed new health insurance starting January 1. We ended up with a very good option that will actually be a better option. There is a call in for prescription option and we

added in accidental death and dismemberment and group life at a \$59.00 a month savings from what we are currently paying so I think it turned out really well. We talked about some salary information going forward and we haven't finished that so that discussion will continue later.

Legislative Actions

It was moved by Gil, seconded by Vidor to pull Ordinance 13-2017 off the table. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote.

It was moved by Gil, seconded by Mathews to amend Section 1 (11) to read: If any gas, charcoal, or wood grill or any other cooking surface, located outside the mobile food vending unit, is used to prepare food or keep food warm, it must be manned, operated, and attended to by a food truck employee at all times while in use.

Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote.

Third Reading- Ordinance 13-2017- An Ordinance amending Section 769.07(A) of the Village of Shawnee Hills Codified Ordinances (General Operating Requirements for Mobile Food Vendors) and thereby prohibiting the use of external grills and other cooking surfaces. It was moved by Dalvi, seconded by Gauldin to adopt Ordinance 13-2017 as amended. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gill, Mathews, McVan and Vidor. Nay, none. Chair declared Ordinance 13-2017 adopted by a 6-0 vote.

Second Reading- Resolution 18-2017- A Resolution that the Village of Shawnee Hills host an employee appreciation dinner.

Second Reading- Ordinance 23-2017- An Ordinance creating a new full-time Police Officer position.

It was moved by Mathews, seconded by Vidor to amend Ordinance 23-2017 to make it an emergency. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote.

It was moved by Vidor, seconded by Dalvi to suspend with the third reading and make Ordinance 23-2017 an emergency. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote.

It was moved by Vidor, seconded by Gauldin to adopt Ordinance 23-2017 as an emergency. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared Ordinance 23-2017 adopted by a 6-0 vote.

First Reading- Ordinance 25-2017- An Ordinance to appropriate funds for current expenses and other expenditures of the Village of Shawnee Hills, State of Ohio, during the fiscal year ending December 31, 2018.

Bills

It was moved by Dalvi, seconded by Vidor to approve the bills in the amount of \$56,155.40. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote.

Treasurer’s Report

It was moved by Dalvi, seconded by Vidor to approve the following treasurer’s report:

General	256,553.18	Fire	106,728.74
Street	64,102.75	Weed	8,097.66
State Highway	12,601.94	TIF	7,613.48
Parks and Recreation	1,203.02	TIF 2	18,725.73
PD Body Armor	94.43	Veteran’s Mem	248.97
Cont. Prof. Training	1,830.15	Sewer Oper.	54,248.69
Drug Law Enf.	249.56	Sewer Repl.	196,000.00
Indigent Drivers	385.84	Storm Sewer	6,236.88
Enfct. and Education	1,160.85	Debt Service	125,750.70
Court Computer	5,469.13		

For a total of \$866,390.71.

Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared the motion passed by a 6-0 vote.

Adjournment

There being no further business, it was moved by Gauldin, seconded by McVan to adjourn until November 13, 2017. Following vote on the motion is recorded: yea, 6; Dalvi, Gauldin, Gil, Mathews, McVan and Vidor. Nay, none. Chair declared the meeting adjourned at 7:34 p.m.

Fiscal Officer

Mayor