

## **Village of Shawnee Hills Council Meeting Minutes**

**December 10, 2018**

Mayor Monahan called the meeting to order at 7:00 p.m.

Council in Attendance: Mary Gates, Geoff Hanna, Dan Mathews, Jeff Stacy and Robert Thatcher

Absent: Renee Matney

Also Present: Fiscal Officer Shirley Roskoski, Administrator Steve DeBolt and Solicitor Brian Zets

### **Minutes**

It was moved by Thatcher, seconded by Hanna to approve the minutes of November 26, 2018. Following vote on the motion is recorded: yea, 5; Gates, Hanna, Mathews, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 5-0 vote.

### **Agenda**

It was moved by Gates, seconded by Stacy to approve the agenda. Following vote on the motion is recorded: yea, 5; Gates, Hanna, Mathews, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 5-0 vote.

### **Solicitor**

Brian said I worked on quite a few things since our last meeting. Right after our last council meeting we had an overnight arrest. It was in Mayor's Court originally but we had to refile it and it is up in Delaware County now. I also continued to work on the outside storage and the issues involving that in the code. I attended the December 4<sup>th</sup> Planning and Zoning meeting where that was heavily discussed and now before you tonight is Ordinance 40-2018 which actually incorporates the changes that were suggested by Planning and Zoning. We finished reviewing the job descriptions and I got those back to Steve. We also finished up the credit card policy which is before you tonight with respect to Ordinance 39-2018. Just to let you know it is drafted as an emergency. It has to be in effect by the end of next month so you do not actually have to waive a reading tonight, you can wait until the next meeting to adopt so it will be in effect by the end of January.

The personnel manual is almost finished. I have to work a little bit on the drug policy.

I worked with Steve on the Glick Road easement. Chris Tebbe did his part and forwarded it to me. We took care of the legal aspects of the easement and got those back to Chris and Steve.

### **Village Administrator**

Steve DeBolt gave the following report:

I have been working with Rob Miller, Chairman, of Architectural Board of Review(ABR) and we have finalized a check list for submitters, staff and the Board to use to better ensure projects

that come before them have the necessary information to allow the board to make an informed decision and avoids delays.

I have been spending some time with Craig Thompson, the incoming Village Administrator, to get him up to speed on Village operations and projects. In addition, last week we met with Village Engineer, Chris Tebbe and Concord Township Administrator/Fire Chief, Todd Cooper. We are meeting this week with Dublin City Manager, Dana McDaniel, John Kincaid who we contract with for Pump Station and Sanitary Sewer services, Shirley to discuss Finance issues and Russ for a tour of the Police Department. The Mayor and Council made a good choice in selecting Craig and he will serve the Village well.

As I conclude this phase of my government service career over the next two weeks, the passing of both my father earlier this year and President Bush last week brought back some memories of how I got started on this career path. Both of them were Veterans, humble men at heart, and dedicated their lives to service to others while exhibiting a high level of character and integrity. I had the privilege of doing some work for President Bush and had the opportunity to attend a Rose Garden ceremony with him and tour the White House almost 30 years ago. I remember some speeches where he commented about public service to "leave your community better than you found it" and as a former military pilot he took pride throughout his life "in missions taken on and missions completed". Another time he referred to volunteers across the country as a "thousand points of light". By coincidence on the day the President died I met a young man who is walking across the country to raise money and awareness of homelessness. It was encouraging to see someone demonstrate service about self and urged him to consider a career in public service. In conclusion, I want to thank the Mayor, Council and staff for my opportunity to serve the Village over the past two and half years and will now move on quickly to my next mission or will surely catch hell from two good men watching from above.

### **Police Chief**

Chief Baron said I want to recap 2018 since it is the last meeting of the year. We have had a lot of things that pushed and tested our department. I want to thank the department supervisors that stood beside me as we adapted and overcame two separate challenges this year. I want to thank Council and the Mayor for giving me the opportunity to continue to lead this agency. In 2018 we hosted or attended several special events that were new to our promise to be community oriented. Our trick or treat tailgate, bonfire with the police, Cops and Kids Day and our donation drive just to name a few. Also we had three officers not only represent our agency on a national level by attending the National Police Memorial, they also participated in the ceremonies. This year started out with a loss of two officers in our Delaware County family. We hope to attend the services alongside our neighboring agencies in 2019. Most importantly we didn't lose our softball game to the fire department. Regardless of the fact it was cancelled, it still wasn't a loss.

One of the reasons why people love Shawnee Hills has always been the safety and security that is provided by a small town having its own police department. 2018 was a very busy year for us. Calls for service were up forty percent and that was as of the end of the third quarter. We successfully maintained 24/7 coverage for a year. We have increased department training and continued to raise the bar accepting only professionalism from our staff. We have also continued to maintain the Ohio Collaborative Law Enforcement Agency Certificate by implementing and maintaining our high standards. We have hired and trained several new officers this year. Many

of whom we hope we will retain moving forward. All these things have increased our credibility within the County and the surrounding communities which contribute to our higher call volume.

At the awards ceremony we recognized the efforts of our officers, furthering our image in commitment as a professional agency within the community and the County. I want to echo that here because at the awards ceremony we honored them amongst their peers and here I want to give them a shout out to the council and the community. Detective Waldenmyer is the Chairman of the Sexual Assault Response Team for Delaware County. He dedicates countless hours on that in a volunteer status and we are very grateful for his participation in that. Lieutenant Cullen for his work on the Crisis Negotiation Team. Throughout the year he has managed to work in every single Delaware County community leaving a positive image of Shawnee Hills. Sergeant Earhart for raising the level of professionalism within our agency and holding our officers to that standard by mentoring and teaching our officers and being able to assist them when needed, not just meting by discipline as has been done in the past. Officer Hoar for his work with the Drug Free Delaware and Safe Communities. Those were all the public relations events where we go out and pass out the red ribbons and the things that are in the schools. Our drug drop box has netted over 170 pounds of prescription pills this year that were destroyed. We thank Josh for that network. The Officer of the Year award went to Officer Josh Hoar for the amount of improvement he showed throughout the year. We are a fairly new agency, younger people with time here in the village and Josh has done a fantastic job. He has helped with events, shift coverage, he is coming in on his own time working special projects and we are very appreciative of that. 2019 will be another milestone year for us as we plan to continue to build on the foundation that has been laid for the past few years. Maintaining our current level of service and increasing training, professionalism, is the focus of our goals. I look forward to next year.

### **Visitors**

Scott Sanders, Delaware County Regional Planning Commission said he came to talk to council as it has been a while since he was here. We helped work on your comprehensive plan several years ago and I hope that is still working for you. We just want to thank you for your continued involvement. We are the only organization that I know of where all the villages and townships get together and talk about development. It is more township related because that is what we actually have our review authority over. We really appreciate the fact that villages are involved as well. I try to represent the whole county in other ways. I have been on the tourism bureau for six years. Just today I was in Columbus where the County Commissioners Association meets and we have a planning directors meeting and I have been president of that organization and we all talk about the different things other counties are dealing with. We have done some county wide projects, most recently and one you all will know, would potentially impact the village is the trail plan that we worked with other countywide agencies to prepare and we did not know where that would lead but we sort of helped the commissioners by saying you know it would be nice if you actually put some money behind this for some projects now that we have this plan because otherwise it is just something that sits on a shelf. They did that and there were some applicants and I believe Shawnee Hills was one of those that was awarded. I would encourage you to find other projects that are ready to go and apply because there really weren't that many applications. Even though its not a huge pot of money it is worth it to try and get that grant in.

Mayor Monahan asked Scott how we could use him better.

Scott said you would have to identify a specific issue and I believe I reviewed some text a while back when that redevelopment was more imminent and that seems to have gone away.

Steve asked Scott if he anticipates that the trail plan funding will be available for many years.

Scott said at least for the next few years. He said we try to keep all the new sidewalks, wider trails, equestrian trails and mountain bike trails updated through our GIS mapping. All that data can be viewed from our website. We also have community profiles on our website for all the villages, townships or cities in Delaware County. It goes through the basics that are in the census. It goes through building permits for the last ten years, population projections, property value and auditor's tax receipts. It also shows land use mix, housing mix and the ethnic mix is directly from the 2010 census. Our website is: [www.dcrpc.org](http://www.dcrpc.org).

### **Communications**

Mayor Monahan gave the following report:

Our Holiday tree lighting was on Sunday Dec 2nd at 6 PM in our Memorial Park. I want to thank the continual support we receive from the Civic, Richard Ey, our Police and resident Jodi Kurtz and the carolers from Eli Pinney school. This was a great Community event!

A statement was made in the December Gazette that is ignorant of the Oath we take in office:

It stated, in reference to pursuing code violations at Shawnee Square Shopping Center. It stated: "This seems like a lot of village resources (expenses) are going into a solution for a problem that is not going to be solved"!

I happen to like Bill Trembley, and have had many conversations over the years, attempting to encourage him to be part of the growth and improvement of our Community. I also ask as we go into the new year, that the chamber work with us to increase our businesses and the village economic development.

Code enforcement over the years has, is, and will continually be difficult. The oath I have taken a number of times as your Mayor and the oath taken by each of the Council members and our Police, states that we will uphold the laws of the state of Ohio and the Ordinances of the Village of Shawnee Hills! Not doing that is a dereliction of duty and won't happen!

Progress we have made over time with the Shawnee Square property:

- After sending all the proper legal notifications and notifying the businesses we had to plug the sewer and received the \$52 plus thousand-dollar payment owed to the Village the next day.
- After citing the owner of the property the building was painted.
- Having discussed with other Ohio Village Mayors about best practices, received a recommended vacant bldg. code legislation. After being researched by Brian, recommended by Planning and Zoning and adopted by Council, this is now our law and will strongly encourage a landlord to fill those vacancies.

- Due to the citations which we served on Mr. Trembly and the landowner (as recommended by Russ), some long needed parking lot paving occurred within the last 6 weeks.
- As stated, we will continue, as we swore to, to enforce and improve the laws of the State of Ohio and the Ordinances of the Village of Shawnee Hills.
- I would like to again also ask, as we go into the new year, that the chamber work together with us to increase our businesses and the village economic development.

Carol Kender said may I respond to that Pat. You are confusing two things. You are talking about an article in the newspaper which has nothing to do with the Chamber and then you are asking the Chamber for their help. Now, last night, I came over to you and I said that I wanted to cooperate with you and the first thing you did was start ranting about the article in the newspaper. It's two different entities.

Mayor Monahan said do you use those two different entities. I contend you don't, but that's okay. Let's just say this, moving forward, if we want some business advice I go to somebody that will be successful in that area but in this particular case, I am saying to you that when you say that and to those that do read it they think that we haven't done a lot of work trying to get that shopping center fixed up.

Carol said you are still confusing the Chamber and the paper. They are two different entities.

Mayor Monahan said I think you use it for both. To that point we would like to move forward working with the Chamber to increase the economic development.

Carol said the Chamber is willing to work with you if you work with us but you have not demonstrated that all year.

Mayor Monahan said I have always worked with the Chamber when there is leadership.

Carol said then work with us instead of putting roadblocks in the way. You put every roadblock you can think of in the way of us doing something free for the village which was free concerts in the park. You put restrictions on the amount of time that we could have signs up to promote it. When the signs weren't down at the right time, instead of doing something nice, Mark takes them and just throws them on the ground. That's not working with the Chamber. We spent a lot of money working with the village and we got no cooperation.

Mayor Monahan said I think you are very wrong on that. The improvements to the park had a lot to do with the music series. We worked with and asked the Chamber for help cleaning up the signage in this village. I think most people have cooperated with us. We said you could put the signs out there but you wanted to leave them out all week long and we are not going to do that.

Carol said what difference is it when we want to do something free for the village for ten weeks and we want to put signs up. We asked to put banners up on the flag posts which by the way the Chamber helped to purchase. We were told that we had to pay \$25.00 per sign for a permit. We

had to pay money for them to install it. Now that is not working with us to try to promote the village.

Mayor Monahan said we let you put out the signs before and take them down after.

Carol said that is not working with the Chamber.

Mayor Monahan said I don't think you have shown cooperation with us but I am saying, let's put that behind us and let's move forward.

Carol said fine.

Mayor Monahan said this has been a good but difficult year. Working together, with the help of many good people, we have continually improved. With each year we have said goodbye to some old friends and made new friendships!

I wish you and you're the best and safest Holiday Season to you and yours!

### **Mayor's Report**

Mayor Monahan gave the following report:

#### **November 2018 MAYOR'S COURT REPORT**

##### **Receipts**

\$782.00 Total receipts

##### **Disbursements**

\$15.00 Treasurer, State of Ohio

\$ 6.00 HB 562 IDAT Fund

\$586.00 General Fund

\$ 40.00 Computer Fund

Erik Spaulding

Mayor's Court Clerk

Planning and Zoning met on Tuesday, December 4th at 6:30 PM. We asked Brian to research legislation that would require a resident who runs an online business out of their home to contain all of their products inside their home. You have Ordinance 40-2018 for a first reading to help tighten our Blight Ordinance to address this disrespect for the neighbors and the Village as a whole.

I communicated with Kevin Kershner at Stantec. Kevin is the Principal of the organization conducting the current watershed study. I have informed Kevin that we want to pursue an approach, that Shawnee Hills is unique and with our sewer system would work with them as trials to allow increased cutting and clearing wild vegetation. Their purpose is to improve; pollution, recreation and view. I have requested that we meet mid-January.

We will meet in advance to formulate an additional proposal prior to the meeting.

We have discussed a potential Joint Economic Development (JED) with Orange Township, Delaware County Economic Development and Shawnee Hills. This is another option in the toolkit that can help us financially moving forward. Our strong relationship with Delaware County and work with Bob Lamb is very appreciated.

I heard back from Lee, the Orange Township Administrator. He informed me that the Township trustees want to move forward with this JED. Stay tuned!

### **Pro Tem Report**

Pro Tem Mathews said Brian drafted a letter to the Liberty Township Trustees expressing our opinion which I will read here. I would like to state our support for the City of Powell and its residents and ask Liberty Township Trustees not to reduce the level of EMS services provided to the area our residents frequent and support on a daily basis.

### **Committee Reports**

Pro Tem Mathews said we had a special finance meeting tonight and the topic was the 2019 budget and we reviewed the revenues coming in. Because of where our budget is for 2019 we are faced with a deficit in the budget. What we decided to do is move money from the rainy day fund to compensate and then have possibly a safety net with different projects down the road that we could maybe abandon or reallocate or whatever we need to do.

He said the easement on Shawnee Trail with the Jeff Parenteau development is slowly coming to an end. They are working with attorneys right now and the City of Columbus as well. Chris Tebbe sent over an estimate for the total EPA sewer project. It is pretty pricy but it is over several years. Steve is negotiating outstanding invoices with Pomeroy. They fixed the hole under the sidewalk on Dublin Road. We briefly discussed the credit card policy.

Council member Thatcher said UST met and we also discussed the sewer project. We are still looking at a cost of \$385,000 to a little over \$500,000. This will depend on what the cameras show us. We talked about the easements and getting the documents and the correct invoices from Pomeroy. The 15 mph signs are being replaced with 25 mph signs throughout the village. The PD wall build is being delayed until spring and we talked about the grant for the connector path and the storm sewer. We have had two events that have required salting and we touched on the Fire/EMS situation in Liberty Township.

### **Legislative Actions**

Third Reading- Ordinance 34-2018- An Ordinance amending Section PR34 of the Village of Shawnee Hills Public Records Retention Schedule (Cruiser Videos/Body Worn Camera Videos) It was moved by Thatcher, seconded by Mathews to adopt Ordinance 34-2018. Following vote on the motion is recorded: yea, 5; Gates, Hanna, Mathews, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 5-0 vote.

First Reading- Ordinance 39-2018- An Ordinance to amend and replace the Village of Shawnee Hills Credit Card Policy, contained in section four of the Village of Shawnee Hills Employee Handbook and declaring an emergency.

First Reading- Ordinance 40-2018- Sponsored by Planning and Zoning – An Ordinance amending Section 1307.04(D) of the Village of Shawnee Hills Codified Ordinances. Council member Stacy I find some of the things listed here to be excessive. According to this you couldn't leave a bicycle outside for 48 hours. Mayor Monahan said it's leaving them all over the yard.

Council member Stacy said you can't say you can't leave it out for more than 48 hours but be selective on who you will enforce it to in the same way if you had a ladder stored behind your garage you would be in violation of this policy or if you had a wheelbarrow behind your garage.

Mayor Monahan said that isn't the intent just so you know, but the intent is where this is coming from. Take a look at it and next time you can amend it.

Council member Stacy it may not be the intent but it will be the policy and then people will be in violation of it and you can't selectively say well this person can't do it because it's in their front yard but this person can do it because it's in their back yard.

Mayor Monahan said we knew it wouldn't be hitting the nail right on the head. We knew that we were going to take a stab at the problems that we have that when Mark goes to write on the code he can't fit it within the box. Take a look at it and make a recommendation.

Council member Gates said we were pretty much doing a lot of throwing out ideas and using Brian as a sounding board to figure out what we could to take care of some of the egregious examples in the village of blight, if you want to call it that.

### **Bills**

It was moved by Thatcher, seconded by Gates to pay the bills in the amount of \$36,913.24. Following vote on the motion is recorded: yea, 5; Gates, Hanna, Mathews, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 5-0 vote.

### **Treasurer's Report**

It was moved by Hanna, seconded by Thatcher to approve the following treasurer's report:

General	182,465.96	Fire	25,426.82
Street	157,622.69	Weed	6,710.95
State Highway	16,146.31	TIF	15,765.00
Parks and Recreation	3.02	TIF 2	34,519.13
PD Body Armor	.40	Veteran's Mem	248.97
Cont. Prof. Training	3,102.66	Sewer Oper.	29,319.34
Drug Law Enf.	34.41	Sewer Repl.	178,199.87
Indigent Drivers	385.84	Storm Sewer	5,318.95
Enfct. and Education	1,195.85	Debt Service	161,385.37
Court Computer	4,055.14		

For a total of \$ 821,916.68.

Following vote on the motion is recorded: yea, 5; Gates, Hanna, Mathews, Stacy and Thatcher. Nay, none. Chair declare the motion passed by a 5-0 vote.

**Miscellaneous**

Shirley said she received an email from a resident that said she would like to donate and install a little library at the playground or somewhere in the village and I told her I would bring it up tonight. Mayor Monahan said I don't think it's a bad idea but my question is who takes care of it. He suggested that she attend a council meeting and give a talk to us.

Mayor Monahan asked Dan what we spent on the park last year getting it ready for the music series.

Council member Thatcher said we had over \$25,000.00 budgeted for it.

**Adjournment**

There being no further business, it was moved by Hanna, seconded by Stacy to adjourn until January 14, 2019. Following vote on the motion is recorded: yea, 5; Gates, Hanna, Mathews, Stacy and Thatcher. Nay, none. Chair declare the meeting adjourned at 7:45 p.m.

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Fiscal Officer

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Mayor