

Village of Shawnee Hills Council Meeting Minutes

April 22, 2019

Mayor Monahan called the meeting to order at 7:00 p.m.

Council in Attendance: Mary Gates, Geoff Hanna, Dan Mathews, Renee Matney, Jeff Stacy and Robert Thatcher

Also Present: Fiscal Officer Shirley Roskoski, Administrator Craig Thompson and Solicitor Brian Zets

Minutes

It was moved by Stacy, seconded by Hanna to approve the minutes of April 8, 2019. Following vote on the motion is recorded: yea, 5; Gates, Hanna, Matney, Stacy and Thatcher. Nay, none. Abstain, one: Mathews. Chair declared the motion passed by a 6-0 vote.

Agenda

It was moved by Gates, seconded by Thatcher to amend the agenda by adding Ordinance 17-2019 and Resolution 09-2019. Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote.

It was moved by Mathews, seconded by Matney to approve the agenda as amended. Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote.

Solicitor

Brian said the individual that is requesting to vacate the road right of way has decided to move forward with the road vacation without the other property owners signing off on it. This will have to be advertised for a certain time period before coming before council so I have worked with Shirley on the timing of this. I worked on the legislation that was added to the agenda tonight. I will have the legislation with respect to the road widening with respect to commercial development for the next council meeting.

Village Administrator

Craig Thompson gave the following report:

Vacant Building and Blight Ordinance Notices. Currently, we have one open Vacant Building Ordinance notification letter. This is scheduled before Mayor's Court on April 24th.

Policy & Procedure Manual: Chief Baron and I continue to review the draft Policy Manual. The revised plan is to bring it before Council on May 13.

Reviewed Connector Path alignment and necessary easements to be obtained with Chris Tebbe. I received the Trail Grant Agreement from Delaware County.

Finalized employment agreement with Richard Ey.

Riding mower and Kubota tractor have been serviced. The Kubota had to go back in for steering problems. The riding mower is working properly.

Phase II of the speed sign project is underway. Two streets have been completed with eight remaining.

Police Chief

Chief Baron said we recently attended an EMA exercise for a wind storm event. Lt. Cullen was a participant and I was one of the controllers for this. Our in house emergency operation plan was incorporated into the drill as well to include using the municipal building as a shelter. Every year the National Association Chiefs of Police does a survey of what agencies do throughout the country and we exercise our plan every single year. We have for the last four years. Thirty nine percent of responding agencies actually exercise their plan and update their plan every single year.

I attended a commissioners meeting for Delaware County on April 8th. They did sign the agreement to house inmates in the Delaware County jail so this is now in effect.

Planning for the tournament is in full swing. There will be no major changes from last year. We do expect traffic in the evening to be a bit worse because Muirfield has closed the lot behind the Bogey and with the closing of Glick Park we have nowhere to put Ubers or taxi cabs. We will work with Delaware County to mitigate this but as I said in the past, the village will incur some overtime just due to the increase of traffic and pedestrians but we are not going to dedicate resources to the tournament or the Bogey unless the venue is paying for the officers. The tournament has been really good at paying for the officers.

We did send flowers to the funeral of our former officer Todd Ekleberry and the family was very appreciative.

The first week of May I will be attending the Ohio Association Chiefs of Police conference in Columbus. The third week of May Sgt. Earhart and I will be in Washington D.C. for Police Week.

I asked the Mayor to sign a proclamation declaring May 12th -16th National Police Memorial Week as he has done every year and we thank him for that.

Pro Tem Mathews will bring up the Light Central Ohio Blue Campaign. We joined a little late in the game last year. We didn't really get to put much out but thanks to the Gazette and Dan we will have some things to put out.

Staffing- The Mayor swore in Rodney Ross last week. He is in his FTO period and is doing really well. Scott Emch was an auxiliary officer and he is moving into a part-time position. We

are nearing the completion of backgrounds for two candidates for one full time position. We hope to have this person hired by mid-May to replace Moeller. We are anticipating one full-time officer to be leaving us in the next couple of months.

We had an audit from the Bureau of Criminal Investigations, their quality assurance unit. This has to do with entering criminal histories and our live scan fingerprint machine. It was an informal audit. Everything was found to be compliant she said she loves to come out and do Delaware County agencies because we are always spot on and an example for everyone else.

We have been extremely busy lately. Detective Waldenmyer is working several larger financial crimes and I have worked with Brian's office to fulfil several public records requests for reports and video.

The agreement for Capital Towing is on the agenda tonight. If we were to tow a car right now it would go to the first available tow truck in the County or surrounding area. We have cars all over creation right now that we have towed. We have to do paper work if they don't pay or to release them. What that is going to do is give us a single source for our cars to go to. We will have one set of policies and procedures and one of the things we have in place in this legislation tonight is a \$35.00 administrative fee onto a vehicle release. They will have to come in and pay a fee, get a release and they will leave with a form to take to the towing company. They will also be willing to tow or service our car roadside at no cost to us. We think it's a fantastic way to go.

Council member Hanna asked where will the cars be towed?

Chief Baron said down in Columbus. Once this is in effect, they will all go to one location. The agreement says they will be here in thirty minutes. If they are not here in that time, we can go elsewhere.

Contacting us – please call our dispatch number – 740-833-2800. Do not call our office phone number. Our biggest offender of this is our businesses. If we could pass that on through the Chamber. We have had Walgreen's, CVS and El Vaquero call our office and sometimes it is a disorderly person and they are lucky we had someone in there to answer the phone because we don't always have someone in there, they are out on patrol. The other aspect of that is, when you call the dispatch number it records, it creates a run for our officers so there starts to be a track and liability wise for us and for you, the community, we ask that you call that number.

Visitors

Mayor Monahan said we always work well with Boy Scout Troop 117 and Kurt Hebner called me and asked if Jenson Hykes could come and talk to us about the Boy Scouts.

Jenson Hykes said I work for the Boy Scouts of America. I have been in Columbus and with them for a little over a year now. I serve Madison County, Union County, as well as the City of Dublin and now that I have gotten here and gotten a little more settled and used to the job, I am just trying to get to know the communities that I serve a little better. Always looking for different partnership opportunities in terms of advertising, helping with event planning, give us space we

can host an event, anything like that. Just looking to get more involved and also hear some of the things that you think some scouts could help with in the community.

Mayor Monahan said we have a great relationship with Kurt and crew. They have done the flag retirement after our veteran's celebration and we have had a couple of Eagle Scout projects done here also.

Communications

Mayor Monahan gave the following report:

I received this from MORPC on 4-15 = For Immediate Release:

April 15, 2019

Contact: Preston Boone, (614) 644-8864

Preston.Boone@development.ohio.gov<mailto:Preston.Boone@development.ohio.gov>

Energy Loan Fund Accepting Applications

The Energy Loan Fund is now accepting applications. The fund helps small businesses, manufacturers, nonprofits, and local governments implement energy-efficiency improvements to lower energy use and costs.

Eligible applicants receive low-interest financing to install efficiency measures that reduce energy use by at least 15%. Technical assistance is also available to help eligible applicants identify energy efficiency measures for their facility. Loan amounts vary depending on the project and can be from \$250,000 up to \$2.5 million.

To apply, organizations must register and submit a pre-application. The pre-application must include:

- * An overview of the proposed project;
- * Projected energy use savings;
- * Projected energy cost savings;
- * Simple payback with incentives, if applicable;
- * Loan amount requested and cost share; and
- * A description of the anticipated expenses for which the loan and cost share will be used.

Pre-applications must be submitted online at:

[development.ohio.gov/EnergyLoanFund](https://na01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fdevelopment.ohio.gov%2FEnergyLoanFund&data=01%7C01%7CPreston.Boone%40development.ohio.gov%7Ca301a61b779a4d8694f908d43a32ee8f%7C50f8fcc494d84f0784eb36ed57c7c8a2%7C0&sdata=1GDMjy20j4yFM5y1Vz0R5DVsbuyi556kphLwZfWRrTA%3D&reserved=0)<<https://na01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fdevelopment.ohio.gov%2FEnergyLoanFund&data=01%7C01%7CPreston.Boone%40development.ohio.gov%7Ca301a61b779a4d8694f908d43a32ee8f%7C50f8fcc494d84f0784eb36ed57c7c8a2%7C0&sdata=1GDMjy20j4yFM5y1Vz0R5DVsbuyi556kphLwZfWRrTA%3D&reserved=0>>.

Qualified applicants who have submitted a pre-application will receive written instructions from Ohio Development Services Agency on how to access the full application. Applications will be accepted on a first-come, first-served basis and are subject to funding availability.

The program guidelines and the application instructions can be found

here<<https://www.development.ohio.gov/files/bs/GUIDELINES%20ELF%202019.pdf>>.

Questions about the program should be sent to
energy@development.ohio.gov<mailto:energy@development.ohio.gov>

I sent an email to Dr. Rick Westerfield of the Columbus Division of water concerning 2 issues:

1st = Do they need any more input from us in conjunction with the Stantec Watershed study?
Rick responded that they have all they need from Shawnee Hills at this time.

I have spoken with Louis Capobianco, one of our residents, about the potential of a Watershed meeting with Columbus Mayor Ginther, based on the Watershed study. I told Louis I would get back to him.

2nd = I asked Dr. Westerfield about the work on the O'Shaughnessy Dam. They referred to an article explaining that the work is to replace the wood sections on the Dam and to deal with the erosion below at the base of the dam. I have seen a crane working at the base in the river. They stated that the work is designed to proceed for a year.

With the weather improving, I want to remind residents and visitors that we are fine with and encourage the riding of bikes and non motorized objects on our sidewalks. Do not want to see, especially kids, riding bikes on the moguls on Dublin Rd.
We only ask that courtesy is exercised!

Mayor's Report

Mayor Monahan gave the following report:

I want to recognize the great job the Civic did this past Saturday holding a great Easter egg hunt for the kids. There was a good size crowd and a wonderful utilization of our Memorial Park. It is a neat and positive event that helps make us the community we are!

I asked the Chief to have our Police watch vehicles going through our crosswalks when pedestrians are waiting to cross. This is State Law and a big safety concern.

Pro Tem Report

Pro Tem Mathews said this year's Light Ohio Blue Week is from May 8th thru May 16th and I am making a motion to support a Resolution of Expression. To declare the week of May 8 through May 16, 2019, Light Ohio Blue Week in the Village of Shawnee Hills. Seconded by Thatcher. Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote.

Committee Reports

Council member Matney said that finance met tonight. We reviewed the 2019 budget year to date. One point of interest is the engineers cost which is up a bit based on the projects going on in the village. We reviewed some old business. Russ mentioned review of police employee raises potentially for 2019. Normally they are distributed in January and we have put those out until April to get a better view of our finances. We are going to table that for another month and we will request an audit from RITA to see if we are missing any resident or business revenues.

We had a review of the connector path, which Craig mentioned in his report. Shirley received a municipal insurance quote from a different provider. We currently use Public Entities Pool of Ohio. The Ohio Plan Risk Management Inc. is able to provide us a substantially lower annual cost. This could save us four to five thousand dollars a year so there will be upcoming legislation on that.

Craig, Russ and Shirley will review budget items before presenting to finance to try to get a clearer picture and maybe anticipate any questions that might come up.

There is legislation tonight in regards to Richard Ey's employment agreement. He has been working without an agreement since last August. This is similar to the agreement he had before.

Council member Stacy said Russ covered everything we covered in Safety.

Legislative Actions

Third Reading- Ordinance 05-2019- An Ordinance to grant variances to the provisions of the Shawnee Hills Code Section 509.09 to allow applicant, Bogey Inn, to deviate from time and volume standards for the Memorial Tournament. It was moved by Matney, seconded by Thatcher to adopt Ordinance 05-2019. Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote.

Third Reading- Ordinance 06-2019 – An Ordinance amending Section 1113.07(B)(2) of the Village of Shawnee Hills Codified Ordinances (Neighborhood Commercial District). It was moved by Hanna, seconded by Gates to adopt Ordinance 06-2019. Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote.

Second Reading- Ordinance 07-2019 – An Ordinance amending Section 1307.99(B) of the Village of Shawnee Hills Codified Ordinances

Second Reading- Ordinance 08-2019 – An Ordinance amending Section 1307.031 (c)(1) (Vacant Building Registration and Section 1307.031 (F)(1) and (2) (Vacant Building Fees) of the Village of Shawnee Hills Codified Ordinances

It was moved by Mathews, seconded by Thatcher to remove Ordinance 12-2019 from the table. Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote.

First Reading- Ordinance 12-2019 – An Ordinance confirming the Mayor's appointment of Rodney Ross as a part-time police officer for the Village of Shawnee Hills and declaring an emergency. It was moved by Gates, seconded by Mathews to suspend with the second and third readings and declare Ordinance 12-2019 an emergency. Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote. It was moved by Thatcher, seconded by Hanna to

adopt Ordinance 12-2019 as an emergency. Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote.

Second Reading- Ordinance 13-2019- An Ordinance amending Section 331.46 (Operation of a Golf Cart) of the Village of Shawnee Hills Codified Ordinances

Second Reading- Ordinance 14-2019- An Ordinance amending Section 141.03 (Fingerprinting Fees) of the Village of Shawnee Hills Codified Ordinances

First Reading- Ordinance 16-2019- An Ordinance confirming the Mayor's appointment of Scott Emch as a part-time police officer for the Village of Shawnee Hills and declaring an emergency. It was moved by Mathews, seconded by Hanna to suspend with the second and third readings and declare Ordinance 16-2019 an emergency. Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote. It was moved by Thatcher, seconded by Matney to adopt Ordinance 16-2019 as an emergency. Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote.

Second Reading- Resolution 07-2019 – A Resolution to adopt and implement the Delaware County 2019 Multi-Hazard Mitigation Plan

First Reading- Resolution 08-2019 – A Resolution authorizing and directing the Village Administrator and Fiscal Officer to execute an employment agreement with Richard Ey and declaring an emergency. It was moved by Gates, seconded by Hanna to suspend with the second and third readings and declare Resolution 08-2019 an emergency. Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote. It was moved by Hanna, seconded by Mathews to adopt Resolution 08-2019 as an emergency. Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote.

First Reading- Resolution 09-2019 – A Resolution authorizing and directing the Village Administrator and Fiscal Officer to execute a towing agreement with Capital Towing & Recovery, Inc.

First Reading- Ordinance 17-2019- An Ordinance amending Section 1 of Ordinance 15-2019 and thereby reducing the number of auxiliary police officer positions within the Village of Shawnee Hills Police Department.

Bills

It was moved by Matney, seconded by Hanna to approve the bills in the amount of \$38,597.95. Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote.

Treasurer’s Report

It was moved by Gates, seconded by Stacy to approve the following treasurer’s report:

General	187,069.81	Fire	33,902.14
Street	195,166.08	Weed	5,512.85
State Highway	17,234.67	TIF	20,495.65
Parks and Recreation	3.02	TIF 2	45,624.81
PD Body Armor	.40	Veteran’s Mem	248.97
Cont. Prof. Training	3,102.66	Sewer Oper.	57,132.41
Drug Law Enf.	34.41	Sewer Repl.	167,979.87
Indigent Drivers	385.84	Storm Sewer	8,516.51
Enfct. and Education	1,195.85	Debt Service	201,031.44

For a total of \$946,857.44.

Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 6-0 vote.

Adjournment

There being no further business, it was moved by Thatcher, seconded by Matney to adjourn until May 13, 2019. Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. Chair declared the meeting adjourned at 7:33 p.m.

Fiscal Officer

Mayor