

Village of Shawnee Hills Council Meeting Minutes

January 27, 2020

Mayor Monahan called the meeting to order at 7:00 p.m.

Council in Attendance: Mary Gates, Geoff Hanna, Dan Mathews, Renee Matney, Jeff Stacy and Robert Thatcher

Also Present: Fiscal Officer Shirley Roskoski, Administrator Craig Thompson and Solicitor Brian Zets

Mayor Monahan asked for a moment of silence for the passing of longtime resident Earl Burden.

Minutes

It was moved by Gates, seconded by Hanna to approve the minutes of January 13, 2020. Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. Motion passed by a 6-0 vote.

Agenda

It was moved by Matney, seconded by Mathews to approve the agenda. Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. Motion passed by a 6-0 vote.

Solicitor

Brian said I have received some general questions about campaigning with respect to the levy so I thought I would take a quick minute to remind everyone that the village itself cannot use its money or resources to campaign for or against the levy. When I say the village that also means each of you council members in your official capacity as a councilperson. While the village can push out general information about the levy, you are not allowed to campaign. The newsletter can't have anything in it, your Facebook pages if they are officially used by the Village or used by a council person, cannot have any information on it, or you will get into real trouble with the Board of Elections. You are allowed to do things on your own as an individual even though I know it is hard to separate the two. Just make sure you don't do anything in your official capacity because you are not allowed to.

Last week I came up to the village office and looked at the Mayor's Court files. We had a bunch of files that were open cases that were outstanding, as we look to transfer cases to Delaware County Municipal Court. We have a small stack of cases that will be transferred and the rest of them will be dismissed. Most of them were very old and probably should have been closed a while ago.

I worked on Ordinance 03-2020 which is the lighting ordinance. Section 749.01 as the current reading exists, Hours of Operation and Lighting. The original version did not allow businesses to

be open from 2:00 a.m. to 5:30 a.m. If they are not allowed to be open, they are not allowed to have lights on and there was a whole section about signs. That whole hour of operation is gone. No lights after hours is gone. The signs section is gone because we have a separate section for signs that addresses lighting of signs. Now it says that the light has to be contained, and it has to have sufficient lighting for safety purposes but it all has to be contained on the property.

Village Administrator

Craig gave the following report:

- Sanitary Sewer Inspection: Work is progressing well. Chris Tebbe continues to review the video that is taken as part of the inspection. We still anticipate the project to be completed by January 31, 2020. Evidently, a complaint came in last week that the United Survey sewer truck was drawing water from a hydrant in Lucy Depp. As a follow up, DelCo Water told United Survey to draw water from this specific metered hydrant. Second, there is no Lucy Depp or Shawnee Hills water. There is only DelCo Water. Lastly, the waterline servicing the metered hydrant in Lucy Depp is larger than the water lines within Shawnee Hills. Therefore, there is less impact on the system by using the larger line.
- Glick Road Storm Water Improvement: Awaiting approval of revised plans by the City of Columbus. Certified letter was sent out to Cedarbrook requesting materials be removed from within the ROW.
- MS4 Storm Water Inspection: Storm Water Management Plan (SWMP) has been completed and submitted to the Ohio EPA. We are still working on updating the Village website to include the SWMP and relevant forms.
- Rumpke: Reviewed Rumpke Contract Extension. Discussed with Finance Committee.
- Computer recycling: Contacted Orange Township regarding their annual computer recycle day. They hold an electronic recycling day once a year for two hours on Earth Day. The event is held in the parking lot of Home Depot on U.S. 23. The only costs to the Township would be the two or three staff that are on paid status. Most of the work is done by volunteers and the recycling company staff.
- Plat Map in County Auditor's Office: I contacted the County Auditor's Office regarding the framed Shawnee Hills Plat Map that is on the wall in their office. The County Auditor responded back and indicated that he will check with the County Prosecutor's Office and Records Center to find out what the process would be for providing this plat to the Village.
- I will be talking to the Delaware City Prosecutor tomorrow to talk to her specifically about the zoning side of prosecution. What we want to know is for her to tell us what she wants us to submit, how she wants it submitted and so forth to send up to her and also what that threshold is. I think we need to establish that on the zoning enforcement.

Mayor Monahan said we recently sent out two letters on code compliance. One north of us, a business, and one down on Shawnee Trail. Neither one of them are acceptable, so please follow up on it. The one on Shawnee Trail, it is time that it looks like the rest of the neighborhood down there rather than having things laying all over the yard. Even if somebody cleans up something from 100% bad to 80% bad that still doesn't work. Then also the business up there, they told me on October 7 that they would be getting with Delaware County and finishing up. I realize that they are out of town but they need to get somebody to finish that.

Craig said on both of those, Mark has been following up on them. I am not going to get into specifics here at Council. I will tell you that the Shawnee Trail one goes part and parcel with the discussion tomorrow with the Prosecutor in terms of what that threshold is what information they want. On Ohio Groundskeeping, they were out of the country and I heard that he did come in and talked to Mark. Mark has been in communication with him and he is ready to start pouring that front foundation but he needs to have it at a certain temperature to do that so he has come in and talked to us and told us what he plans on doing. He just needs to get a break in the weather. I am satisfied with the way Mark is handling that. He has been in discussion with them. He has been monitoring that as well as the one on Shawnee Trail.

Mayor Monahan said the one on Shawnee Trail needs to look like the rest of the neighborhood.

Craig said I am not going to discuss this anymore.

Mayor Monahan said I just want to make sure you stay on top of it.

Craig said we are on top of it.

Police Chief

Chief Baron said we attended all the normal monthly meetings. We had a trial last week for the better part of the week in Common Pleas Court for a theft and credit card fraud. There were multiple victims from one of our restaurants. He was found guilty Friday so that is done.

The Ohio Criminal Justice Association, the “Collaborative”, we recertified on the previous standards and then the additional standard that came in at the end of last year. I will read a part of the email I received from the Ohio Collaborative: The Ohio Collaborative Law Enforcement Certification program was not only proud but impressed by your efforts. There have been many aspects of your agency that we will share as a model for other agencies as we travel throughout the State. The level of professionalism that your agency displays is not often replicated.

The Municipal Court transition has been fantastic. The law enforcement side is a standard and the same product we give Mayor’s Court, different numbers, we give to Municipal Court. Our guys and girls put together good case files so it has been pretty seamless.

For the Child Abduction Response Team: we did respond to Port Clinton to assist with a missing child. I was there for three days and Sgt. Earhart assisted for one day. Our scope was limited to searching waterways with the sonar boat. There are only a handful of people in the county that are trained on it. When it warms up, we will get more people trained. The National Center for Missing and Exploited Children made the request for us to come up there and they also paid for our lodging.

We received a K-9 grant in the amount of \$4,000.00. It was paid directly to the training vendor. We now have a credit with them to handle the 2020 training for the dog.

On February 8, the Third Base Pint House is having a birthday party/fund raiser for Havoc in conjunction with Central Ohio K-9 Fund. Their ultimate goal is to purchase a cruiser for the K-9 Officer. He is driving around in a 2010 Dodge Charger with about 100,000 miles on it. They have been successful in other agencies. It takes them a while but that is their end goal.

This Saturday the Civic is having the chili cook-off and the proceeds from that go to benefit the K-9 and the installation of the heat alarm in the current car.

The legislation that Craig and Brian touched on regarding the 24/7 business restriction. It was a twofold piece of legislation. I was looking at more of the safety and we have had a group discussion when we were talking about the village before about easing the restriction on the 24/7 businesses and while it is just going to be a handful of employees, it is still employees paying taxes to the village. A lot of places, like Walgreen's, stay open to provide better commodities for our residents. I personally think everyone here has been on the two a.m. trip to Powell to get diapers or cough medicine or some necessity early in the morning. In 2002 when that ordinance was put together, we did not have a full time police department or anything close to it. Safety is not an issue here. Our noise ordinance is enforced. These places are getting deliveries at night anyways. You don't hear them now so you probably won't hear them in the future. If there are complaints that come in we will deal with it. Lighting was my aspect of that. The code requires that outdoor lighting be turned off when the business is closed. Every single one of our business break ins that we have had have been in a poorly lit or dark business after hours. Some of our businesses now leave their parking lot lights on. I think if we were to repeal that section of the code and allow them to light their building and keep them safer. It also allows our officers to see better at night and it keeps everyone safer. There is a lot of foot traffic up and down Dublin and Glick Road areas, especially on Dublin from Glick to Hiawatha.

I brought forth to Safety Committee that they look at the safety aspect of additional crosswalks and Craig and I had a conversation about getting more lighting in the area. We have one side of the roadway lit but it is not shining on the other side of the roadway.

We finally settled on a vendor for the exterior vests. An officer is wearing it now to see how it works. I will bring it to Safety for final approval. The cost is \$300.00 per vest and part time officers will have to purchase their own. The Chamber offered a few months back to purchase for the full time officers. This is nothing that the village is going to buy.

The last thing I have, on the line of the levy is, I probably said half a dozen times that I wanted to have a town hall meeting so we could discuss the reasoning for the levy and all that. During my saying that no one brought up that I could not do that. I want to get it on the record that I am not lying to anyone; I didn't realize it was something I could not do.

Visitors

Robin Fellure said she was just going to mention the chili cook off but Russ took care of that. I would like to see some of the council members and administration attend or even participate. There will be prizes and it is kid friendly.

Communications

Mayor Monahan gave the following report:

Julia and I received one of these and they are nice.

Order Your No-Fee Kit!

To receive your kit, please visit <https://www.ohenergykit.com/> <https://www.ohenergykit.com/> . If you received an email or postcard, you can use the eight character invitation code to enroll. If you do not have an invitation code, you will need to provide your 12-digit account number, which can be found on the upper right-hand corner of your electric bill.

FirstEnergy's Ohio utilities have contracted with AM Conservation Group to administer this program.

AM Conservation Group maintains this site and its content. To request a kit over the phone, call 866.749.7206.

Residential customers of the Illuminating Company, Ohio Edison and Toledo Edison are eligible to receive an energy efficiency kit. There's no fee for this kit and it will be shipped directly to your home so you can begin saving energy and reduce your utility bill! Hurry, quantities are limited.

What's included in the energy efficiency kit?*

- 2 three-way LEDs
- 3 LED night-lights
- 1 filter whistle
- 1 7 outlet advanced power strip
- and other valuable components

*Limit one energy efficiency kit per residential account.

Received a letter from Sourcepoint. It reads,

Dear Mayor,

At SourcePoint our mission is to help everyone in Delaware County live well after fifty five. As we kick off the New Year, I want to first thank you for your support. Your knowledge of the community and understanding of its needs proves valuable to achieve our mission.

The county's older population continues to grow; therefore, the need to support optimal aging continues to grow. To keep pace, SourcePoint seeks to expand and strengthen partnerships with community champions like you.

They want to make sure we know about the Meals on Wheels Community Championship Day, Founders Day Breakfast, Age-Friendly Delaware County Breakfast and the Fall Fundraiser.

Mayor's Report

Mayor Monahan gave the following report:

State of The Village:

The state of the Village is good! Throughout 2019:

We completed our paving project on time, finally completing the paving of West Riverview. (formerly it was gravel).

We continued the negotiation of a JEDD (Joint Economic Development Districts) with Orange Township (Evans Farm Commercial) that would provide us an increased revenue stream.

We have added, through donations, Havoc, our first ever K9 officer.

We have continued dealing with flat income tax revenue

We have over the past 2 years been cutting costs and working on new avenues for Village revenue:

- JEDD,
- working to get new businesses
- Had the Business's audited to make sure their income taxes were coming to the Village
- Requesting Businesses to audit their employee income taxes to assure they were coming to the Village
- I have requested many times for residents who work at home assure their income taxes are paid to the Village. As I have stated, when I closed my office and moved home, I personally saved ¾ % income taxes and paid 8 times as much to the Village

We have taken steps to reduce spending, through a number of budget cuts:

- We have closed Mayor's Court and transferred our cases for a cost savings to Delaware City Court.
- We are not filling a fifth fulltime Police position.
- We have pulled a new cruiser off our budget for now. Our cruisers are being overworked now and that will catch up with us.

As of now, have exhausted areas to cut and continue to explore ways to increase Village income.

A couple of my goals this year:

- As I have stated before, one of the more unusual things you do as a mayor is perform weddings. I am willing to perform weddings for you, if I can help. I have performed 52 weddings and have never taken a dime to do one. This year, because we have cut the funding of the Village annual picnic, I will ask that a donation for a wedding of \$50.00 or \$100.00. Donations can be made to the Shawnee Hills Annual Picnic fund, so we can celebrate our Village community.
- In 2006, we built and dedicated the Shawnee Hills Veterans Memorial. Each year we have honored our vets the Saturday closest to Veterans Day. This past year, it is obvious that our Vets Memorial needs refurbishing. The tiles are popping, the rough iron needs cleansing and the bricks are sinking. I want to thank The Shawnee Hills Civic Association for being willing to work with us to establish an account to accept tax deductible donations to refurbish our Veterans Memorial and continue to honor our Vets.

Anyone making a donation can drop off or mail a check to the Village office. Please make them out to **SHCA Vets Memorial Refurb Fund**. The Shawnee Hills Civic tax number is 31-1414272. Thanks to all who help!

Planning and Zoning will be meeting tomorrow evening at 6:30 p.m. We are actually dealing with our first PUD (Planned Unit Development). We are also going to look at lot splitting.

Committee Reports

Council member Matney said Finance met prior to this meeting. Most of the material you have already heard tonight. We did a quick review of the 2020 budget. RITA tax collections for 2019 were down about \$16,000.00 from 2018. I was elected Chair and Mary was elected Vice Chair. We discussed the Rumpke contract at the last council meeting and we will be voting on that tonight. Craig already discussed the information about electronic recycling.

Council member Stacy said that Safety met on January 14. I think Russ has covered just about everything. I will add that Safety has asked Russ and Craig to look into where we may possibly need an additional crosswalk on Dublin Road.

Legislative Actions

Second Reading- Resolution 01-2020 – A Resolution authorizing and directing the Village Administrator and Fiscal Officer to execute an addendum to/extension of, its 2017 agreement with Rumpke of Ohio, Inc. for the collection and delivery for processing or disposal of residential garbage, trash, refuse, yard waste, and recyclable materials and declaring an emergency.

It was moved by Mathews, seconded by Thatcher to suspend with the third reading and declare Resolution 01-2020 an emergency. Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. Motion passed by a 6-0 vote.

It was moved by Hanna, seconded by Gates to adopt Resolution 01-2020 an emergency.

Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. Motion passed by a 6-0 vote.

First Reading- Ordinance 02-2020 – An Ordinance to reappropriate funds for current expenses and other expenditures of the Village of Shawnee Hills, State of Ohio, during the fiscal year ending December 31, 2020 and declaring an emergency.

It was moved by Thatcher, seconded by Mathews to suspend with the second and third readings and declare Ordinance 02-2020 an emergency. Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. Motion passed by a 6-0 vote. It was moved by Hanna, seconded by Gates to adopt Ordinance 02-2020 as an emergency.

Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. Motion passed by a 6-0 vote.

First Reading- Ordinance 03-2020- An Ordinance amending Section 749.01 (Hours of Operation; Lighting) of the Village of Shawnee Hills Codified Ordinances.

Bills

It was moved by Matney, seconded by Hanna to approve the bills in the amount of \$57,396.77. Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. Motion passed by a 6-0 vote.

Treasurer’s Report

It was moved by Mathews, seconded by Matney to approve the following treasurer’s report:

General	161,651.06	Mayor’s Court Computer	2,750.14
Street	140,731.31	Fire	41,896.63
State Highway	20,389.46	Weed	4,019.36
Parks & Recreation	0.00	TIF	22,216.53
PD Body Armor	200.38	TIF 2	47,795.57
Cont. Prof. Training	1,613.53	Veteran’s Memorial	248.97
Drug Law Enfct.	534.41	Sewer Operating	71,414.40
Indigent Driver	385.84	Sewer Replacement	134,847.61
Law Enfct. Trust	4,924.59	Storm Sewer	10,520.63
Enfct. and Education	1,220.85	Debt Service	67,830.35

For a total of \$735,191.62

Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. Motion passed by a 6-0 vote.

Miscellaneous

Chief Baron said that the books from the little libraries in the village are ending up on the ground. He asked that people make sure the books are put back into the little libraries.

Adjournment

There being no further business, it was moved by Gates, seconded by Hanna to adjourn until February 10, 2020. Following vote on the motion is recorded: yea, 6; Gates, Hanna, Mathews, Matney, Stacy and Thatcher. Nay, none. The meeting adjourned at 7:39 p.m.