

Village of Shawnee Hills Council Meeting Minutes

November 12, 2018

Mayor Monahan called the meeting to order at 7:00 p.m.

Council in Attendance: Mary Gates, Geoff Hanna, Dan Mathews, Jeff Stacy and Robert Thatcher

Absent: Renee Matney

Also Present: Fiscal Officer Shirley Roskoski, Administrator Steve DeBolt and Solicitor Brian Zets

Minutes

It was moved by Thatcher, seconded by Hanna to approve the minutes of October 22, 2018. Following vote on the motion is recorded: yea, 5; Gates, Hanna, Mathews, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 5-0 vote.

Agenda

It was moved by Gates, seconded by Thatcher to approve the agenda. Following vote on the motion is recorded: yea, 5; Gates, Hanna, Mathews, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 5-0 vote.

Solicitor

Brian said I attended the planning and zoning meeting on October 23rd. The majority of the discussion was on pole buildings and the prohibition in the code and you will not be seeing any legislation or recommendation from planning and zoning because they decided to keep things the way they are for right now.

I continued to work with Mark on several zoning compliance issues. We have made some good progress this week on some of the things so that is good to hear and to see.

The Chief had sent me a copy of the personnel manual that some have been working on. My goal is to have that done so legislation can be ready for the next council meeting.

Village Administrator

Steve DeBolt gave the following report:

I was contacted by and spoke with Bob Lamb today who is Delaware County Economic Development Director. Orange Township is looking for a local community to partner with to form a Joint Economic Development District(JEDD). A contract would be initiated to develop township land for residential and commercial purposes. The municipality would benefit by getting a portion of the taxes levied in the JEDD without having to annex it. A number of these have been successfully implemented around Ohio. We will be setting up a meeting with Bob to get further details in the near future.

The Developer seeking the easement needed for the storm water extension project on Shawnee Trail has agreed to a price with the family that will grant the easement. Survey work is being completed.

The new Village truck has been delivered to the repair shop in Bucyrus to retrofit our needed lights and equipment. Items were taken off our old truck to save costs. We are scheduled to get the new truck later this week.

The City of Dublin will once again provide the Village with Salt for the streets this year. However, salt prices have gone up and we will be paying \$86 per ton. Also, Richard Ey, who does Village maintenance work and has done the majority of our street plowing and salt spreading has informed me that he will continue to work the 20 hours allocated for this year and 15 over the winter. However, his availability will be more limited since he will be taking on other projects on the side.

The Mayor has advocated property maintenance improvements at the Shawnee Square plaza for an extended time. The most recent code citations for 3, issued by the Village Code Enforcement Officer, are being addressed and work is underway on the plaza parking lot now. The property owner at the Plaza has also been notified of the new Vacant Building registration requirements which would require fees paid to the Village for extensive vacancies. The contractor working on surveying the Village for preliminary work to investigate our sanitary sewer system as per the EPA mandate has completed his field work. Once he prepares his findings, the Village Engineer will prepare bid documents for the CCTV work of the pipes to start next year.

We have received invoices from Pomeroy and Associates for work done over the summer while they were serving as our interim engineering firm. After reviewing the invoices both our current engineer and I have concerns over the amounts on some invoices and I am following up with Pomeroy.

I have been working with Rob Miller, Chairman of the Architectural Board of Review, and Mark Katzenbach, Zoning Officer, to create a checklist for use by applicants, staff and the board to expedite the review process for all involved.

I have been talking to the Subway Regional Manager for a while about coming to the Village but a shop here is unlikely. However, a new gym has expressed interest in coming to the Village.

A relatively large hole was discovered under the sidewalk across from Logan Dr. on Dublin Rd. near a utility box. It is being investigated and will likely involve using concrete to reinforce it.

Chief Baron is working with Mark and Richard to replace Village speed signs in 3 phases. The first phase will be done this year. Some gravel repair work was also done on Osage Dr. today.

I attended the Municipal League annual conference earlier this month and one of the seminars on the new tax laws indicated municipalities may experience decreased revenues over time due to expanded write offs that could adjust taxable income.

We were able to donate our old copier from Village Hall to a local church and they appreciate the donation.

Police Chief

Chief Baron said Wednesday, November 14th, from 11:00 a.m. until 2:30 p.m. we are doing a drug take back event at CVS. We will take anything but syringes for that. We have already collected 170 pounds of drugs this year in our drop box at the office.

On Saturday, December 1st, from 10:00 a.m. until 2:00 p.m. we will be hosting a donation drive in the parking lot of the Bogey. We are partnering with Turning Point. They just built a domestic violence shelter in Delaware. They are asking for household goods, dry goods, personal care items, woman's and kids clothing and baby items. Hopefully we can fill our trailer and send it up there. These have to be new items.

Visitors

Carol Kender from the Shawnee Hills Chamber said the Chamber voted to make a presentation to Steve DeBolt. She said that Judy Stephenson and Virginia Miller from the Chamber are also present tonight. She said Steve this is for you. It is from the Chamber of Commerce and it reads: This is in recognition of the many contributions and faithful service to the ideals and purposes of Shawnee Hills Chamber of Commerce and its community. With heartfelt congratulations and sincere thank you. Awarded this 12th day of November, 2018.

Communications

Mayor Monahan gave the following report:

There was an interesting article in the November 4th Sunday Dispatch. It covered the funding cuts of state money to municipalities over the past 8 years. This is something we have seen and have had to deal with.

Dan Mathews and I conducted a total of 3 interviews with the applicants for the Village Administrator position. We have scheduled in person interviews with 2 of the applicants. We will firm the third one up tomorrow. The committee will make a recommendation to Council no later than the December 10th meeting for confirmation and hopefully hiring

I ask that following that we have the new Village Administrator spend about 5 days with Steve for a handoff.

Mayor's Report

Mayor Monahan gave the following report:

October 2018 Mayor's Court Report

Receipts

\$991.00 Total receipts

Disbursements

\$187.50 Treasurer, State of Ohio

\$7.50 HB 562 IDAT Fund
\$736.00 General Fund
\$60.00 Computer Fund

Erik Spaulding
Mayor's Court Clerk

Our Veterans Celebration was on Saturday November 10th and it was great. We had 68 participants and honored George Mason Sr., Jim Mayberry and Sergeant Major Rob Thatcher. I want to thank the Civic and Virginia Miller for all the work they did, helping us out with lunch, and Boy Scout Troop 117.

Our Holiday tree lighting will be Sunday evening Dec 2nd at 6 PM in our Memorial Park behind the Police station.

On Friday Nov 9th, Jeff Stacy, Rich Pomante, Rob Miller and I met with Dr. Rick Westerfield and Matt Steele of the Columbus Department of Public Utilities concerning the riverfront property and the plans they will roll out this week at their two scheduled meetings. I will attend the Thursday meeting in Westerville.

I suggested to Rick and Matt that Shawnee Hills is unique and with our sewer system would work with them as trials to allow increased cutting and clearing wild vegetation. Their purpose is to improve pollution, recreation and view. We agreed to meet again after the 1st of the year. The intent of our meeting was to create a win-win improving our residents cuts and access.

Pro Tem Report

Pro tem Mathews said that we did have the phone interviews. I was available for two of the phone interviews and at least the two that I talked to seemed very well qualified.

Committee Reports

Council member Gates said that Brian took care of most of planning and zoning. The bottom line was we were really addressing the code with regards to Virginia Farneman who is planning on developing at the corner of W. Mohawk and Dublin Road. She had a gentleman named Don Kirkham whose business is specializing in pole building, speak at the meeting. He gave a nice presentation and there was debate amongst the members of planning and zoning and we took a vote and two were for and two were against so therefore it did not pass. The ordinance was upheld for the village and I think that we pretty much decided that we were going to leave it just the way it is.

Legislative Actions

Third Reading- Ordinance 32-2018- An Ordinance amending Section 1307.08(a) of the Village of Shawnee Hills Codified Ordinances. It was moved by Gates, seconded by Thatcher to adopt Ordinance 32-2018. Following vote on the motion is recorded: yea, 5; Gates, Hanna, Mathews, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 5-0 vote.

Second Reading- Resolution 22-2018- A Resolution opposing State Issue 1 (Also known as the neighborhood safety, drug treatment and rehabilitation amendment) and declaring an emergency. It was moved by Hanna, seconded by Stacy to table Resolution 22-2018. Following vote on the motion is recorded: yea, 5; Gates, Hanna, Mathews, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 5-0 vote.

First Reading- Resolution 23-2018- A Resolution to hire Isaac Wiles as a contractual employee for the Village of Shawnee Hills and declaring an emergency. It was moved by Thatcher, seconded by Hanna to suspend with the second and third readings and declare Resolution 23-2018 an emergency. Following vote on the motion is recorded: yea, 5; Gates, Hanna, Mathews, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 5-0 vote. It was moved by Gates, seconded by Hanna to adopt Resolution 23-2018 as an emergency. Following vote on the motion is recorded: yea, 5; Gates, Hanna, Mathews, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 5-0 vote.

First Reading- Resolution 24-2018- A Resolution authorizing the Mayor and Fiscal Officer to contract with Concord Township for Fire and Emergency Medical Protection and declaring an emergency.

First Reading- Resolution 25-2018- A Resolution authorizing the Administrator and the Fiscal Officer to enter into a contract with Delaware Soil and Water Conservation District for certain public information and participation programs/services required under the Village Storm Water Management Plan and declaring an emergency.

First Reading- Ordinance 34-2018- An Ordinance amending Section PR34 of the Village of Shawnee Hills Public Records Retention Schedule (Cruiser Videos/Body Worn Camera Videos).

Bills

It was moved by Stacy, seconded by Gates to approve the bills in the amount of \$36,933.89. Following vote on the motion is recorded: yea, 5; Gates, Hanna, Mathews, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 5-0 vote.

Treasurer's Report

It was moved by Thatcher, seconded by Hanna to approve the following treasurer's report:

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|----------------------|------------|---------------|------------|
| General | 189,031.22 | Fire | 25,426.82 |
| Street | 160,388.58 | Weed | 6,710.95 |
| State Highway | 15,893.15 | TIF | 15,765.00 |
| Parks and Recreation | 3.02 | TIF 2 | 35,368.82 |
| PD Body Armor | .40 | Veteran's Mem | 248.97 |
| Cont. Prof. Training | 3,102.66 | Sewer Oper. | 51,748.26 |
| Drug Law Enf. | 34.41 | Sewer Repl. | 185,999.87 |
| Indigent Drivers | 385.84 | Storm Sewer | 8,811.15 |
| Enfct. and Education | 1,195.85 | Debt Service | 153,850.40 |
| Court Computer | 4,145.88 | | |

For a total of \$858,111.25.

Following vote on the motion is recorded: yea, 5; Gates, Hanna, Mathews, Stacy and Thatcher. Nay, none. Chair declared the motion passed by a 5-0 vote.

Adjournment

There being no further business, it was moved by Thatcher, seconded by Gates to adjourn until November 26, 2018. Following vote on the motion is recorded: yea, 5; Gates, Hanna, Mathews, Stacy and Thatcher. Nay, none. Chair declared the meeting adjourned at 7:31 p.m.

Fiscal Officer

Mayor