



## **Village of Shawnee Hills Council Meeting Minutes**

**May 26, 2026**

Mayor Mathews called the meeting to order at 7:00 p.m.

Council in Attendance: Mary Gates, Kathy Isern, Michael Koren, Justin LaRosa, Robert Thatcher and Todd Zimmerman

Also Present: Fiscal Officer Shirley Roskoski

### **Minutes**

It was moved by Koren, seconded by Gates to approve the minutes of May 11, 2026. Following vote on the motion is recorded: yea, 5; Gates, Isern, Koren, La Rosa and Zimmerman. Nay, none. Abstain, one; Thatcher.

### **Agenda**

It was moved by Thatcher, seconded by Zimmerman to approve the agenda. Following vote on the motion is recorded: yea, 6; Gates, Isern, Koren, LaRosa, Thatcher and Zimmerman. Nay, none.

### **Visitors**

Steve Smith and Eve Hughes from Shawnee Hills Chamber asked Council if they would approve a beer and wine liquor permit for their Music in the Village series this summer. Council member Isern asked if they would have to get a separate license for each musical event. Eve said yes and they only need an electronic signature. Steve said they are trying to get each restaurant involved to sell food and alcohol at the events. Mayor Mathews signed one of the forms and the Police Chief must sign the other one.

### **Communications**

Mayor Mathews said congratulations to Dublin Jerome baseball team for winning their tournament tonight.

### **Pro tem Report**

Pro tem Thatcher said he is working with Curtis for the flag presentation.

### **Committee Report**

Council member Zimmerman said the PAC cancelled the Paint the Village event due to lack of participation.

### **Legislative Actions**

Third Reading – Resolution 08-2026 – A Resolution authorizing and directing the Village Administrator and Fiscal Officer to execute a contract with Tebbe Civil Engineering, LLC for professional engineering services for the Village of Shawnee Hills, Ohio.

It was moved by Gates, seconded by Zimmerman to adopt Resolution 08-2026.

Following vote on the motion is recorded: yea, 6; Gates, Isern, Koren, LaRosa, Thatcher and Zimmerman. Nay, none.

First Reading – Ordinance 14-2026 – An Ordinance creating, establishing, and adopting the Village of Shawnee Hills Cybersecurity Policy.

**Bills**

It was moved by Gates, seconded by Zimmerman to pay the bills in the amount of \$63,917.59. Following vote on the motion is recorded: yea, 6; Gates, Isern, Koren, LaRosa, Thatcher and Zimmerman. Nay, none.

**Treasurer’s Report**

It was moved by Zimmerman, seconded by LaRossa to approve the following treasurer’s report:

|                       |            |                    |            |
|-----------------------|------------|--------------------|------------|
| General Fund          | 587,162.95 | Fire Fund          | 224,054.41 |
| Street Fund           | 109,665.27 | Weed Fund          | 258.33     |
| State Hwy.            | 57,257.89  | TIF                | 112,343.60 |
| PD Body Armor         | 3,561.69   | TIF 2              | 78,925.25  |
| Cont. Prof. Training  | 15,042.20  | Police Dist. Fund  | 41,240.27  |
| Drug Law Enfct.       | 534.31     | Veteran’s Memorial | 298.97     |
| Indigent Drivers      | 385.84     | Sewer Operating    | 90,999.48  |
| Law Enforcement Trust | 4,052.20   | Sewer Replacement  | 7,441.08   |
| Enfct. & Education    | 1,830.98   | Storm Sewer Fund   | 49,066.29  |
| OneOhio               | 800.11     | Enterprise Improv. | 26,569.00  |
| Evans Farm JEDD       | 8,030.98   | Debt Service Fund  | 144,278.21 |

For a total of \$1,560,237.72.

Following vote on the motion is recorded: yea, 6; Gates, Isern, Koren, LaRosa, Thatcher and Zimmerman. Nay, none.

**Adjournment**

There being no further business, it was moved by Zimmerman, seconded by Isern to adjourn. Following vote on the motion is recorded: yea, 6; Gates, Isern, Koren, LaRosa, Thatcher and Zimmerman. Nay, none. Meeting adjourned at 7:18 p.m.



ORDINANCE NO. 14-2026

ADOPTED ON \_\_\_\_\_

AN ORDINANCE CREATING, ESTABLISHING, AND ADOPTING THE VILLAGE OF SHAWNEE HILLS CYBERSECURITY POLICY

WHEREAS, HB 96, signed by Governor DeWine in June 2025, created Ohio's new cybersecurity law for political subdivisions under R.C. 9.64 (eff. September 30, 2025); and

WHEREAS, pursuant to R.C. 9.64, all political subdivisions must begin reporting cybersecurity incidents to the Ohio Department of Public Safety and Auditor of State; and

WHEREAS, R.C. 9.64 also requires political subdivisions to adopt a cybersecurity program to protect against potential cybersecurity threats; and

WHEREAS, the deadline for political subdivisions (other than cities and counties) to adopt a cybersecurity program is July 1, 2026; and

WHEREAS, Council for the Village of Shawnee Hills now wants to create, establish, and adopt a cybersecurity policy to protect the Village's confidential data and to comply with R.C. 9.64.

NOW, **THEREFORE, BE IT ORDAINED** by the Council of the Village of Shawnee Hills, County of Delaware, State of Ohio

SECTION 1: Council for the Village of Shawnee Hills hereby creates, establishes, and adopts its Cybersecurity Policy. A copy of the Policy will be kept on file with the Village Administrator. The Policy may be amended, from time to time, to conform with evolving state cybersecurity laws and technological advancements.

SECTION 2: Pursuant to R.C. 9.64(E), the Village of Shawnee Hills Cybersecurity Policy shall not be considered a public record under R.C. 149.43 to ensure the safety of the Village's digital infrastructure. Any public record requests for the Cybersecurity Policy shall be denied accordingly.

SECTION 3: All prior Ordinances, or any parts thereof, which is/are inconsistent with this Ordinance is/are hereby repealed as to the inconsistent parts thereto.

SECTION 4: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that any and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements of the laws of the State of Ohio.

SECTION 5: This Ordinance shall take effect at the earliest time allowed by law.

Vote on ordinance: Yea, \_\_\_\_\_ . Nay \_\_\_\_\_ .

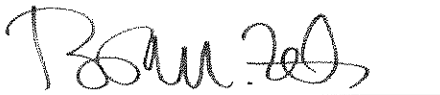
Passed in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

Attest: \_\_\_\_\_  
Fiscal Officer

\_\_\_\_\_  
Mayor

APPROVED:

Approved as to form this 8<sup>th</sup> day of May 2026



\_\_\_\_\_  
Brian M. Zets, Esq.  
Village Solicitor

## Payment Listing

5/22/2026 to 6/30/2026

| Payment Advice # | Post Date  | Transaction Date | Type | Vendor / Payee                          | Amount      | Status |
|------------------|------------|------------------|------|---|-------------|--------|
| 418-2026         | 05/22/2026 | 05/22/2026       | EW   | US Treasury                             | \$3,152.49  | O      |
| 422-2026         | 05/26/2026 | 05/26/2026       | CH   | Ricoh USA, Inc                          | \$75.31     | O      |
| 424-2026         | 05/27/2026 | 05/27/2026       | CH   | Ohio Edison                             | \$276.31    | O      |
| 426-2026         | 05/29/2026 | 05/29/2026       | EW   | Ohio Public Employees Retirement System | \$6,139.12  | O      |
| 427-2026         | 05/29/2026 | 05/29/2026       | EW   | Ohio Police & Fire Fund                 | \$8,071.26  | O      |
| 428-2026         | 05/29/2026 | 05/29/2026       | CH   | Ohio Public Employees Retirement System | \$184.64    | O      |
| 431-2026         | 06/03/2026 | 06/01/2026       | EP   | Adam P Kehoe                            | \$583.12    | O      |
| 432-2026         | 06/03/2026 | 06/01/2026       | EP   | Holly D Wise                            | \$200.32    | O      |
| 435-2026         | 06/03/2026 | 06/01/2026       | EP   | Russell C Baron                         | \$2,474.59  | O      |
| 436-2026         | 06/03/2026 | 06/01/2026       | EP   | Austin A Bauder                         | \$828.38    | O      |
| 437-2026         | 06/03/2026 | 06/01/2026       | EP   | Kyle J Carskadon                        | \$1,428.99  | O      |
| 438-2026         | 06/03/2026 | 06/01/2026       | EP   | Thomas C Cory                           | \$307.93    | O      |
| 439-2026         | 06/03/2026 | 06/01/2026       | EP   | Curtis R Dickess                        | \$1,583.01  | O      |
| 440-2026         | 06/03/2026 | 06/01/2026       | EP   | Richard T Ey                            | \$2,001.89  | O      |
| 441-2026         | 06/03/2026 | 06/01/2026       | EP   | Brandon R Gaunt                         | \$1,884.05  | O      |
| 442-2026         | 06/03/2026 | 06/01/2026       | EP   | Zachary R Gerdeman                      | \$2,371.25  | O      |
| 443-2026         | 06/03/2026 | 06/01/2026       | EP   | Christian Hathaway                      | \$1,059.26  | O      |
| 444-2026         | 06/03/2026 | 06/01/2026       | EP   | Bruce W Hawkins                         | \$2,116.84  | O      |
| 445-2026         | 06/03/2026 | 06/01/2026       | EP   | Kyler D LaRosa                          | \$846.29    | O      |
| 446-2026         | 06/03/2026 | 06/01/2026       | EP   | Zachariah S Lee                         | \$895.70    | O      |
| 447-2026         | 06/03/2026 | 06/01/2026       | EP   | Shirley A Roskoski                      | \$1,835.11  | O      |
| 448-2026         | 06/03/2026 | 06/01/2026       | EP   | Mycca Sassoon-Meyers                    | \$2,300.42  | O      |
| 449-2026         | 06/03/2026 | 06/01/2026       | EP   | David A Staggs                          | \$1,485.23  | O      |
| 450-2026         | 06/03/2026 | 06/01/2026       | EP   | Kayla M Uzunoff                         | \$1,268.82  | O      |
| 452-2026         | 06/03/2026 | 06/01/2026       | EW   | Ohio Deferred Compensation              | \$20.00     | O      |
| 453-2026         | 06/01/2026 | 06/01/2026       | CH   | Treasurer State of Ohio                 | \$876.00    | O      |
| 454-2026         | 06/02/2026 | 06/02/2026       | CH   | KS State Bank                           | \$603.03    | O      |
| 455-2026         | 06/02/2026 | 06/02/2026       | CH   | KS State Bank                           | \$1,139.71  | O      |
| 456-2026         | 06/02/2026 | 06/02/2026       | CH   | KS State Bank                           | \$685.08    | O      |
| 457-2026         | 06/02/2026 | 06/02/2026       | CH   | KS State Bank                           | \$862.35    | O      |
| 458-2026         | 06/02/2026 | 06/02/2026       | CH   | Ohio Edison                             | \$679.91    | O      |
| 459-2026         | 06/02/2026 | 06/02/2026       | CH   | Ohio Edison                             | \$38.31     | O      |
| 460-2026         | 06/02/2026 | 06/02/2026       | CH   | Columbia Gas of Ohio                    | \$57.04     | O      |
| 461-2026         | 06/02/2026 | 06/02/2026       | CH   | Columbia Gas of Ohio                    | \$109.00    | O      |
| 462-2026         | 06/02/2026 | 06/02/2026       | CH   | Columbia Gas of Ohio                    | \$72.06     | O      |
| 463-2026         | 06/02/2026 | 06/02/2026       | CH   | Healthiest You                          | \$90.00     | O      |
| 464-2026         | 06/02/2026 | 06/02/2026       | CH   | Del Co Water Co., Inc                   | \$58.00     | O      |
| 465-2026         | 06/02/2026 | 06/02/2026       | CH   | Anthem Life                             | \$104.39    | O      |
| 466-2026         | 06/02/2026 | 06/02/2026       | CH   | AT&T Mobility                           | \$445.04    | O      |
| 467-2026         | 06/02/2026 | 06/02/2026       | CH   | CNA Surety                              | \$350.00    | O      |
| 468-2026         | 06/02/2026 | 06/02/2026       | CH   | Quill Corporation                       | \$36.09     | O      |
| 469-2026         | 06/02/2026 | 06/02/2026       | EW   | Medical Mutual                          | \$506.46    | O      |
| 470-2026         | 06/02/2026 | 06/02/2026       | CH   | Medical Mutual                          | \$8,077.73  | V      |
| 470-2026         | 06/02/2026 | 06/02/2026       | CH   | Medical Mutual                          | -\$8,077.73 | V      |
| 471-2026         | 06/02/2026 | 06/02/2026       | CH   | Medical Mutual                          | \$8,584.19  | O      |
| 5240             | 05/27/2026 | 05/27/2026       | AW   | Columbus Tire Company                   | \$1,362.22  | O      |

**Payment Listing**

5/22/2026 to 6/30/2026

| Payment Advice #                | Post Date  | Transaction Date | Type | Vendor / Payee                     | Amount      | Status |
|---------------------------------|------------|------------------|------|------------------------------------|-------------|--------|
| 5241                            | 05/27/2026 | 05/27/2026       | AW   | Signature Streetscapes             | \$392.00    | O      |
| 5242                            | 05/27/2026 | 05/27/2026       | AW   | TacticalGear.com                   | \$859.39    | O      |
| 5243                            | 05/27/2026 | 05/27/2026       | AW   | PMC Wireless                       | \$323.34    | O      |
| 5244                            | 05/27/2026 | 05/27/2026       | AW   | Smith-Feike-Minton, Inc.           | \$17,746.00 | O      |
| 5245                            | 05/29/2026 | 05/29/2026       | AW   | Kyle B McCoy                       | \$17.31     | O      |
| 5246                            | 06/01/2026 | 06/01/2026       | PR   | Daniel J Mathews                   | \$371.96    | O      |
| 5247                            | 06/03/2026 | 06/01/2026       | WH   | Ohio Child Support Payment Central | \$239.27    | O      |
| 5248                            | 06/02/2026 | 06/02/2026       | AW   | Acorn Farms                        | \$398.00    | O      |
| 5249                            | 06/02/2026 | 06/02/2026       | AW   | Voss Bros.                         | \$102.94    | O      |
| 5250                            | 06/02/2026 | 06/02/2026       | AW   | FIRO Design Metal                  | \$10,050.00 | O      |
| 5251                            | 06/02/2026 | 06/02/2026       | AW   | Streakwave                         | \$1,198.42  | O      |
| 5252                            | 06/02/2026 | 06/02/2026       | AW   | Webb Perennials LLC                | \$390.00    | O      |
| Total Payments:                 |            |                  |      |                                    | \$92,137.84 |        |
| Total Conversion Vouchers:      |            |                  |      |                                    | \$0.00      |        |
| Total Less Conversion Vouchers: |            |                  |      |                                    | \$92,137.84 |        |

**Fund Status**

As Of 6/3/2026

| Fund Number                        | Fund Name                                | % of Total Pooled | Fund Balance          | Investments (Non-Pooled) | Checking & Pooled Investments (Pooled) |
|------------------------------------|--|-------------------|-----------------------|--------------------------|--|
| 1000                               | General                                  | 40.765%           | \$644,816.98          | \$0.00                   | \$644,816.98                           |
| 2011                               | Street Construction, Maint. and Repair   | 6.797%            | \$107,510.76          | \$0.00                   | \$107,510.76                           |
| 2021                               | State Highway                            | 3.651%            | \$57,748.61           | \$0.00                   | \$57,748.61                            |
| 2041                               | Parks and Recreation                     | 0.000%            | \$0.00                | \$0.00                   | \$0.00                                 |
| 2061                               | PD Body Armor                            | 0.000%            | \$0.00                | \$0.00                   | \$0.00                                 |
| 2062                               | Continuing Professional Training         | 0.951%            | \$15,042.20           | \$0.00                   | \$15,042.20                            |
| 2071                               | Evans Farm JEDD                          | 0.000%            | \$0.00                | \$0.00                   | \$0.00                                 |
| 2081                               | Drug Law Enforcement                     | 0.034%            | \$534.41              | \$0.00                   | \$534.41                               |
| 2082                               | Indigent Driver's Interlock & Monitoring | 0.024%            | \$385.84              | \$0.00                   | \$385.84                               |
| 2091                               | Law Enforcement Trust                    | 0.256%            | \$4,052.20            | \$0.00                   | \$4,052.20                             |
| 2152                               | American Rescue Plan                     | 0.000%            | \$0.00                | \$0.00                   | \$0.00                                 |
| 2271                               | Enforcement and Education                | 0.116%            | \$1,830.98            | \$0.00                   | \$1,830.98                             |
| 2901                               | OneOhio                                  | 0.051%            | \$800.11              | \$0.00                   | \$800.11                               |
| 2902                               | Fire Levy                                | 14.164%           | \$224,054.41          | \$0.00                   | \$224,054.41                           |
| 2903                               | Weed                                     | 0.016%            | \$258.33              | \$0.00                   | \$258.33                               |
| 2904                               | TIF                                      | 6.413%            | \$101,446.05          | \$0.00                   | \$101,446.05                           |
| 2905                               | TIF 2                                    | 4.967%            | \$78,574.38           | \$0.00                   | \$78,574.38                            |
| 2906                               | Police District Fund                     | 0.094%            | \$1,485.04            | \$0.00                   | \$1,485.04                             |
| 2907                               | Veteran's Memorial                       | 0.019%            | \$298.97              | \$0.00                   | \$298.97                               |
| 4901                               | Other Capital Projects                   | 0.000%            | \$0.00                | \$0.00                   | \$0.00                                 |
| 5201                               | Sewer Operating                          | 5.983%            | \$94,647.71           | \$0.00                   | \$94,647.71                            |
| 5202                               | Sewer Replacement                        | 0.470%            | \$7,441.08            | \$0.00                   | \$7,441.08                             |
| 5601                               | Storm Sewer System                       | 3.205%            | \$50,696.71           | \$0.00                   | \$50,696.71                            |
| 5701                               | Enterprise Improvement                   | 1.680%            | \$26,569.00           | \$0.00                   | \$26,569.00                            |
| 5721                               | Enterprise Debt Service                  | 9.276%            | \$146,728.53          | \$0.00                   | \$146,728.53                           |
| 9901                               | Evans Farm JEDD                          | 1.068%            | \$16,890.07           | \$0.00                   | \$16,890.07                            |
| <b>All Funds Total</b>             |  |                   | <b>\$1,581,812.37</b> | <b>\$0.00</b>            | <b>\$1,581,812.37</b>                  |
| Pooled Investments                 |  |                   |                       |                          | \$0.00                                 |
| Secondary Checking Accounts        |  |                   |                       |                          | \$5,602.33                             |
| Available Primary Checking Balance |  |                   |                       |                          | \$1,576,210.04                         |

Last reconciled to bank: 04/30/2026 – Total other adjusting factors: \$0.00